Network Administrator/Network Engineer Internship

The Network Engineer internship provides students in information system degree programs with an opportunity to receive practical experience in an IT services firm. The Network Engineer Internship specifically performs the following tasks:

1. Assisting with help desk requests (password resets, account lock outs, program installation, etc).
2. Installation of common applications on workstations such as MS Word, Excel, PowerPoint, Outlook and Adobe Acrobat
3. Setting up computers using pre-built images or installing the Windows operating system.
4. Assisting the network operations team with network device inventory and configuration.
5. Basic printer and scanner troubleshooting and installation.
6. Troubleshooting hardware failures and coordinating with vendors for warranty repairs.
7. Experience configuring VOIP phones.
8. Performing audits of customer systems.

Training will be provided for each of the tasks listed above.

Qualifications

Currently enrolled in a two year or four year information system degree program. Has completed one year of the program already.

The following skills are sought after but not required:

1. Answering telephones and assessing customer requests.
2. Experience working with customers primarily via phone and email.
3. Experience working with Windows based computers.
4. Experience with creating and managing user accounts in Microsoft Active Directory.
5. Detailed understanding of computer chassis (workstation, laptop, tablet) and how to install or remove components.
6. Detailed understanding of computer components (motherboard, cpu, ram, hard drive, etc.).
7. Mastery of how to install and remove applications from a Windows computer.
8. Mastery of how to install, configure and remove printers from a Windows computer.
9. Basic understanding of network connectivity such as TCP/IP, switches, routers, internet connections, DHCP and DNS.
10. Certifications such as CompTIA A+ desired.

Attributes

The successful candidate will have the follow attributes:

1. Excellent customer service skills
2. An upbeat personality
3. A desire to provide excellent service to customers
4. Ability to work in a team
5. Desire to grow professionally
6. Strong work ethic
7. Reliable

Compensation

$15 per hour. Hourly. Part Time 8 to 40 hours per week. Flexible scheduling around class schedule. Monday through Friday 8:00 am until 5:00 pm.

About Succurri

Succurri is a growing technology solutions provider servicing the western United States. Succurri has offices in Everett WA and Kalispell MT. Succurri specializes in IT support to small and medium sized businesses. Employees at Succurri have the opportunity to work in a stimulating fast-paced environment. At Succurri our customers are our highest priority. Employees have the opportunity to engage many different customers and develop lasting customer relationships.

Location

Everett WA or Kalispell MT. Remote work options available upon a case-by-case basis.

Send questions and or resumes to jobs@succurri.com.