

Montana Outfitters and Guides Association Big Hearts under the Big Sky is hiring for Office Assistant!

We are quickly approaching our annual fundraiser we are seeking help 20-30 hours/week for our office in Montana City.

This position could be temporary or possibly a permanent position for the right person. We will work with your school schedule! We are the Montana Outfitters and Guides Association and have a charity- Big Hearts under the Big Sky. We provide therapeutic trips to Veterans and children with life threatening illnesses or disabilities. Knowledge with some experience using Microsoft Office, internet, and operation of basic office equipment is essential. Pay is \$14-16/hour. Please email resume to <u>mogaoffice@mt.net</u>. If you would like more information about the position, please call Jen at 406-449-3578.

December 9, 2021