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***Helena Area Habitat for Humanity is a regional entity that part of a global nonprofit housing organization and we are seeking a dedicated, mission-minded, relationship-oriented Restore Associate/Driver to join our Helena team. Mission-minded because it’s what we are. Relationship-centered because our work is about building relationship to better serve the Helena community.***

***If you have a passion for people, and have a desire to impact your community, this may be the career opportunity just for you!***

***Career Opportunity:*** *ReStore Associate/Driver*

***Organization:*** *Helena Area Habitat for Humanity ReStore |* ***Office******Location:*** *Helena, Montana*

***Status:*** *Non-Exempt, Full-time position (General schedule: 8:45-5:15 Tuesday-to-Saturday)*

***Salary:*** *$15/hr (depending on experience)*

***Benefits include:*** *Medical, Employer HSA contribution (after six month), 3% retirement match (after six months), 15 days PTO, cellphone reimbursement, long-term disability.*

***Position Overview:***

*Helena Area Habitat for Humanity ReStore is a new and used building supply and furniture store. We are searching for an individual who is a team player to serve in the critical position of* ***ReStore Associate/Driver****.  The ReStore exists to financially support the mission of Helena Area Habitat for Humanity: “Seeking to put God’s love into action, Habitat for Humanity brings people together to build homes, communities, and hope.*

*This position is responsible for working within the day-to-day operations of the ReStore and driving the Helena Area ReStore truck to area businesses & donor’s homes to pick up donations in a safe and timely manner. The successful candidate for this position will embrace the mission-focused culture of Helena Area Habitat for Humanity, have excellent interpersonal skills, a great driving record, and a passion to impact the lives of the clients and communities we serve.*

***Desirable Qualifications:***

* *Excellent customer service skills (in person and via telephone / computer)*
* *Self-motivated, reliable, and enthusiastic about working with customers, volunteers and donors.*
* *Ability to work well with a team, strong interpersonal skills, detail-oriented*
* *Ability to adapt to a fast-paced environment*
* *Ability to connect the presence of the ReStore with the mission of Habitat for Humanity*
* *Is accurate, detail-oriented & organized*
* *Has excellent critical thinking and problem-solving skills*
* *Excellent communication skills (written and verbal)*
* *Ability to use relevant technology (computer, tablet, smart phone, back-up camera, GPS etc.)*
* *Ability to identify gaps/problems/concerns and bring them to the attention of the team*

***Special Work Requirements:***

* *Requires the physical ability to sit, climb a ladder, walk, and/or stand for prolonged periods of time. While the Habitat for Humanity ReStore is smoke-free and temperature controlled, much of the work may be in non-temperature-controlled conditions, possibly outdoors.*
* *The position requires persons who can safely lift and carry* ***at least*** *50 - 75 lbs. on a regular basis while moving at a fast pace and regularly walking, bending, twisting, and kneeling.*
* *Valid driver’s license required, clean driving record, ability to travel in adverse weather conditions*

***Required Education, Experience:***

* *High School Diploma*

***AND/OR***

* *Two years’ experience in position with related duties*

*Helena Area Habitat for Humanity is an equal opportunity, affirmative action employer.*

***Email a resume, and three references to Jeff at*** [***office@helenahabitat.org***](mailto:office@helenahabitat.org) ***or fill out an application in store.***

***About Habitat for Humanity:*** *Founded in Americus, Georgia, USA, in 1976, Habitat for Humanity today operates around the globe and has helped build, renovate and repair more than 22 million decent, affordable houses worldwide.*