

## **CCHT PT Lead Tech Position .75 FTE (Mon-Fri 0800-1730)**

**JOB SUMMARY** (overview of job): Assist the Director in the day to day operations of the Rehabilitation Department. Under the supervision/direction of a licensed Physical, Occupational or Speech Therapists is responsible for assisting with equipment and ordering supply for the provision of specific rehabilitation treatment. The Lead Physical Therapy Technician is directed and supervised by the Department Director. They will provide guidance and oversee tasks of other PT Technicians or volunteers in the department. The Lead Physical Therapy Technician participates in all operational aspects of the department, maintains performance improvement activities within the department and participates in CQI activities. They are responsible for clinic organizational duties, clinic and equipment maintenance as well as ordering supplies. They continually work to keep the area clean and ready for patient care. They anticipate needs and help start patients with warm-ups as needed prior to treatment sessions. They provide employee orientation for use of the outpatient gym at SPH, and participate in all infection control measures, departmental equipment training, organizational safety and fire safety programs. They assist with tracking visits, getting forms completed and track Plans of Care when requested. They work closely with the Scheduling desk of their area to ensure continuity of patient care.

**KNOWLEDGE/EXPERIENCE:** Two years of experience as a Therapy Aide/Tech/CNA, BCLS certification and satisfactory completion of Physical Therapy Technician Competency Evaluation and job training.

**EDUCATION:** High school graduate or GED certificate preferred. Prefer minimum two years of college education.

**LICENSE/CERTIFICATION/REGISTRY:** BCLS

**Aptitudes:** Ability to learn about current therapy modality equipment, computer programs, and exercise equipment. Ability to achieve cognitive, organization and emotional maturity to deal effectively with multiple tasks, stresses, deadlines, difficult situations and/or customers. Possesses interpersonal/communication skills necessary for effective, non-judgmental, and empathetic patient care and customer relations. Open to feedback and open to a changing environment, which requires flexibility in scheduling and department assignments. Demonstrated ability to effectively and creatively solve problems with a minimum of immediate supervision. Demonstrated ability to use time wisely. Gather and exchange information effectively with therapists, nursing staff, registration staff, customers and other technicians.