

Academic Pathways Map

Bookkeeping

C.A.S.

Business and Accounting

Start Here

SEMESTER 1		CREDITS	MILESTONE	✓
ACTG101	ACCOUNTING PROCEDURES I	3		
BGEN105	INTRODUCTION TO BUSINESS	3		
WRIT101	COLLEGE WRITING I	3		
Choose 1 of 4	M105, M115, M121, STAT216	3		
CAPP156	MS EXCEL	3		

TOTAL CREDITS 15

SEMESTER 2		CREDITS	MILESTONE	✓
ACTG102	ACCOUNTING PROCEDURES II	3		
ACTG205	COMPUTERIZED ACCOUNTING	3		
BGEN220	BUSINESS ETHICS AND SOCIAL RESPONSIBILITY	3		
CAPP266	ADVANCED MS EXCEL	3		
Choose 1 of 2	PSYX100, SOCI101	3		

TOTAL CREDITS 15

You are finished!

Pathway Advising Notes: CAS in Bookkeeping is a one year certificate that is fully stackable into the Accounting Technology AAS. Students can complete this CAS in one year if they are full time students, or using the summer semester to complete courses.

Course Advising Notes: CAPP156: CAPP 156 is recommended for this pathway because students will have to take CAPP 266 in the spring. CAPP 156 is offered in the fall. CSCI 172 can be used as a course substitution if needed.