

Associate of Applied Science -- 66 credits
Accounting and Business Technology: Accounting Technology

Name:	Date of Entry:	Advisor:
Dual Major With:	Academic Plan Advisor:	
Transferred From:		
Credit Hours Transferred In:	Must complete 50% of degree through Helena College	

Course #	Course Title	CR	Pre - Requisites	SEM	Grade	Comments
Semester One – 15 credits						
ACTG 101	Actg Proced I	3				
BGEN 105	Intro to Bus	3	Placement in WRIT 095 or higher			
Choose One Math:						
M 108T	Business Math	3				
M 115	Prob and Linear	3	Placement or M 088			
M 121	College Algebra	3	Placement or M 098			
STAT 216	Intro to Statistics	3	Placement or M 121			
Choose One Writing:						
WRIT 121T	Intro to Tech Writ	3	Placement or WRIT 095			
WRIT 101	College Writing	3	Placement or WRIT 095			
Choose One Accounting Technology Advising Option Course:						
		3				
Semester Two – 18 credits						
ACTG 102	Actg Proced II	3	ACTG101			
ACTG 205	Computer Actg	3	ACTG 101			
BGEN 220	Business Ethics	3	BGEN105 and WRIT101 or WRIT121T			
CAPP 156	MS Excel	3				
Choose one of the following:						
HR 110T	Career Dev and HR	3				
PSYX 100	Intro to Psych	3	WRIT 095 or placement in WRIT 101			
SOCI 101	Intro to Sociology	3				
Choose One Accounting Technology Advising Option Course:						
		3				
Semester Three – 18 credits						
ACTG 180	Payroll Actg	3	ACTG101, M 108T or M 121			
ACTG 201	Prin of Fin Actg	3	ACTG 102, M 108T or M 121			
CAPP 266	Adv MS Excel	3	CAPP 156 or CSCI 172			
BGEN 235	Business Law I or II	3	BGEN 105			
Choose one Communication:						
COMX 111	Intro to Public Speak	3				
BMGT 205	Prof Comm Fundamntls	3	BGEN 105, WRIT 121T or WRIT 101			
Choose One Accounting Technology Advising Option Course:						
		3				
Semester Four– 15 credits						
ACTG 202	Prin of Manag Actg	3	ACTG 201			
ACTG 215	Found of Govt Actg	3	ACTG 102			
ACTG 299	Capstone : Actg	3	Consent of Instructor			
Choose one Econ:						
ECNS 203	Prin of Micro & Macro	3				
ECNS 201	Microeconomics	3				
ECNS 202	Macroeconomics	3				
Choose One Accounting Technology Advising Option Course:						
		3				
Developmental Coursework:						