

How to Download and Use Safe Exam Browser for Taking Quizzes in Moodle

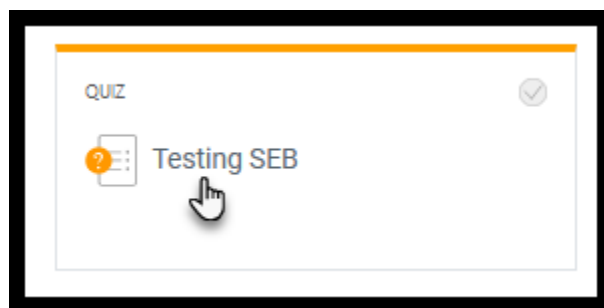
Safe Exam Browser is a customized web browser, available for Windows (7, 8.1, 10), macOS (starting 10.7, recommended 10.11 or newer) and iOS (9.3.5 or newer). The application must be **downloaded and installed** on the device that the student uses to attempt the quiz.

Students will only be able to attempt the quiz if they are using **Safe Exam Browser**.

- The browser window won't have a URL or search field and back/forward navigation and reload can be disabled.
- Safe Exam Browser cannot be closed until the test is submitted.
- Switching to other applications is disabled by default, but it's possible to allow to use specific third party applications during an exam at the discretion of the instructor.
- Shortcut keys such as Win+Tab, Alt+Tab, Ctrl+Alt+Del, Alt+F4, Print Screen, Cmd+Tab are disabled or cannot be used to close Safe Exam Browser or to switch to other user accounts on the computer. The possibility of taking screen shots is disabled.
- The clipboard is cleared when starting and quitting Safe Exam Browser.
- The browser context menu is disabled.
- Specific web sites/pages/resources can be accessible during an exam at the discretion of the instructor.
- Spell checking and dictionary lookup is disabled, but can optionally be allowed.

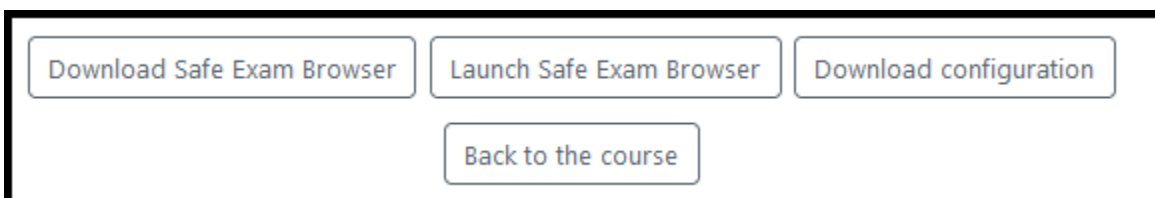
Instructions

1. Click on the quiz link created by your instructor in Moodle:



2. (i) If this is your first time using Safe Exam Browser, click on **Download Safe Exam Browser**.
Read the next page for more instructions.

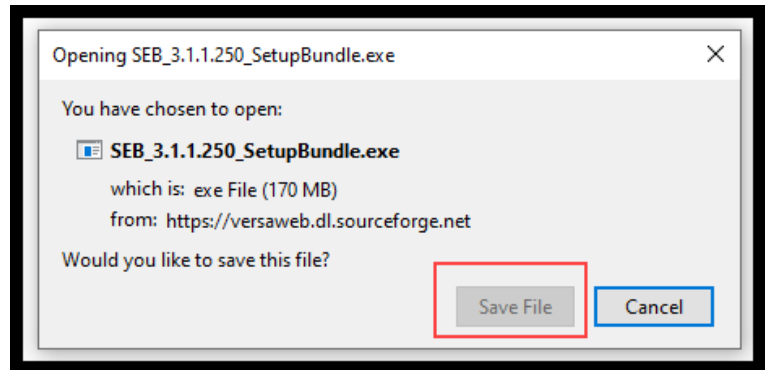
(ii) If you have already downloaded the Safe Exam Browser from before, then click on **“Launch Safe Exam Browser”**. Read the next page for more instructions.



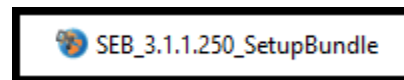
(i) If you click on “**Download Safe Exam Browser**”:

It will take you to the [download page](#), please pick the one that fits your device (i.e. Windows, MacOS or iOS).

Save the download file onto your device:



Then open the file from the download folder on your device:



Follow the instructions and download the **Safe Exam Browser**.

Once the **Safe Exam Browser** is successfully installed, go back to the quiz page in Moodle and choose “**Launch Safe Exam Browser**”.

You will then be asked to login to Moodle using your NetID on the Safe Exam Browser (please make sure that you remember what your NetID and password are **BEFORE you hit the “Launch Safe Exam Browser” link).**

You can take the quiz on the Safe Exam Browser by clicking on the “**Attempt Quiz now**” link.

Once you are done with the quiz and **submitted** it, you can quit the Safe Exam Browser by pressing the Exit button (on bottom right).



(ii) If you click on “**Launch Safe Exam Browser**” (because you have already done (i) from before):

You will then be asked to log into Moodle using your NetID on the Safe Exam Browser (please make sure that you remember what your NetID and password are **BEFORE you hit the “Launch Safe Exam Browser” link).**

You can take the quiz on the Safe Exam Browser by clicking on the “**Attempt Quiz now**” link.

Once you are done with the quiz and **submitted** it, you can quit the Safe Exam Browser by pressing the Exit button (on bottom right).



Contact the **eLearning Office** if you need help:

Office Phone: 447-6364

Texting: 406-209-9748

Email: eLearning@helenacollege.edu