

Helena College Library

Summary for the Library Advisory Council Meeting

Thursday, April 27, 2017, 3:00 p.m.

Lecture Hall, Donaldson 125

Council Members Present: Mary Lannert, Christian Frazza, Mike Shultz, Karen Henderson, Sandy Sacry, Robyn Kiesling, Chad Hickox, Della Dubbe (Director of Library Services), Jessie Pate (Librarian, recorder)

The meeting was called to order at 3:07 pm.

- 1) Summary of the previous meeting was read November 29, 2016, Sandy moved to approve the summary, Robyn seconded, and the motion carried.

- 2) Director's Report for the Library Advisory Council
Review of period between council meetings
Councils & Committees: New this meeting: Della is on TRAILS Collection Development Committee. Jessie is in Website Architecture Group. Jessie and Della attended MLA conference.
All library staff attended Alma ExLibris Workshop, most colleges represented, good opportunity to get together and work through new system, share information.
Mary Ann attended Alberta Association of Library Technicians (AALT) Conference.
Della will be facilitator/mentor for Montana State Library Leadership Institute in July.
Community outreach: Jessie has been going to the Airport Campus Library from 11 to 1 on Wednesdays this semester. Mary Ann coordinated two book discussion groups with HC authors. Della and Mary Ann read stories to six classes of children from Bryant for Lunar New Year.
Goals: Collection development plan almost done. Thanks to Jessie, the Library Research Tutorial is complete with pre and post-tests. Will wait until fall for Qualtrics satisfaction and website survey. Plans to revisit procedures manual this summer with all of the Alma changes, rethink how thorough we want to be, difficult to keep up to date. Continuing to collaborate with TRAILS, ongoing goals of instruction, materials selection.

- 3) Fall 2016 statistics report
iPad circ went up.
Group meeting room reservations up. Some students are booking regularly for full semester. Great space – students are smart to use it.
Instruction and BAL significantly decreased. Could be due to Library Research Tutorial. Wanted to assign in tandem with in-class instruction, but might be used in lieu of class instruction. Sandy mentioned that starting on Wednesday impacted nursing department schedule, including orientation when librarians come. Robyn recommended a time slot in the division meeting on May 15th and a library breakout session during fall convocation. Might be a good opportunity to talk with faculty about strategies for library instruction, as well as iPad use/apps.

LibGuide usage down. Meeting with faculty at Convocation might be a good opportunity to promote LibGuides. Robyn also suggested Della come to division meetings on May 15th to get faculty thinking about library research over the summer – catch before fall rush. Karen agreed that summer is a good time to think about the next semester, added that library instruction is a great way to cover class when instructor is absent. Robyn thought a handout about library could be especially useful for new adjuncts, possibly to include in handbook as part of new hire, and explain at orientation. OneSearch may impact as well Libguide usage as well. Don't need direction in database use if they are using OneSearch.

EBSCO Usage down: we have ¼ of databases used to have, but articles are up

On-Desk Reference Stats about even

Research Tutorial Certificates: did not have pre-test in fall. Will be interesting to see for spring.

Website: Numbers only reflect November and December 2016.

Mike suggested all libraries on Advisory Council could share and compare stats.

4) Library Forward Focus: Advice and suggestions encouraged ☺

One Button Studio & Lightboard: Co-Directors of e-Learning hired, will start shortly after graduation, one will be in charge of studio, still determining permanent location, hope to have established over summer.

Sandy shared her involvement with the One-Button Studio & Light Board. She and other nursing directors plan to create online training videos with the equipment over the summer. Their goal is to create 8-10 modules to train new CRNs and preceptors in rural areas to work with nursing students. Mike mentioned that Western is also working on a recording studio. Library purchased equipment some time ago and were waiting on space. Will most likely end up in e-learning department.

iPads: Usage up, library has 8 for TRIO and 16 others for all students. Encourage app suggestions. Somewhat cumbersome to manage currently, but a more efficient management system is not compatible with popular apps. Mike asked about logistics of purchasing iPads and apps, keyboards, measuring usage (difficult).

Contextual IL Instruction AP: Still working on it. Will work with Tammy.

Tutorials: Went well. Discussed above.

TRAILS: working on improvements to Alma/Primo over summer. Open to suggestions/recommendations to improve interface. Discussion about effectiveness of new system among TRAILS members.

Website Development: in tandem with college website updates. Want to wait on library survey to see how changes impact library users

Database purchases: Moving to purchases through TRAILS, currently participating in EBSCO databases and Mango Languages. Most databases in partnership with UM in the past. Expect to have more changes as we move forward.

Laminator purchase: Thought to be a good idea to provide service for staff, faculty and students. Wise to purchase a machine with more options – multiple mil sizes and wider input. Della with talk with Josh in the bookstore about selling thermal pouches.

5) Adjourned at 4:25 p.m