



**Helena College Library**  
**Summary of the Library Advisory Council Meeting**  
**Thursday, April 28, 2016, 3:30 p.m.**  
**Room 003, Donaldson Campus**

**Attendees**

**Council Members present:** Mary Lannert, Robyn Kiesling, Sandy Sacry, Elizabeth Stearns-Sims, Scott Parke, Mike Schulz, Karen Henderson, Jessie Pate, librarian, and Della Dubbe, Director of Library Services at Helena College.

- 1) Meeting was called to order at 3:35 p.m.
- 2) Summary of the December 2, 2015 meeting was read. Elizabeth Stearns-Simms moved to approved, motion carried.
- 3) Library Director's "Report for the Advisory Committee" was shared, reviewed, and discussed.

Highlights of the report:

Jessie Pate added the Helena College Institutional Prioritization and Review Committee to her committee membership. Mary Ann serves as a Wellness Champion.

Jessie Pate attended the Offline Retreat and the Montana Library Association Conference.

Della Dubbe visited the One Button Studio at UM-Missoula with Sandy Sacry and Mark Buckner, and visited the Lightboard at FVCC with Rick Dendinger and Amy Kong.

During fall and spring semesters, Jessie Pate served as reference librarian in the Student Center 2 hours per week, and Della Dubbe served as reference librarian at the Airport Campus 1 ½ hours per week.

We have developed Book a Librarian booking in Starfish and will promote it fall 2016.

Many of the library goals are ongoing: iPad content development in coordination with faculty, work with the Montana Information Literacy Alliance (MILA), creating video tutorials for library instruction, Library Research Prize Awards, collaboration with faculty in the development of resource guides, collaboration with UM affiliates and TRAILS, a plan for institutional information literacy assessment, One Button Studio/Lightboard creation and implementation, collaborative implementation of our new Universal Resource Management tool for a go live date of December 16, 2016.

Della Dubbe is serving as co-chair of the Academic Library Symposium 2016 at Carroll College.

- 4) FY2015 statistics were reviewed. The addition of Primo OneSearch which searches everything, including all databases except EBSCO databases, has caused a shift in database usage from EBSCO to our other scholarly databases. Circulation statistics for 16 iPads were added. In October, circulation procedures were developed and approved for 16 iPads from Trio. We have added circulation statistics for those iPads.



- 5) The library's forward focus in relation to the college core themes was discussed. New ideas presented for Helena College and the Library: "One Button Studio" and Lightboard uses, adding Group Study room reservations to Starfish, gaining faculty input in regard to iPad usage and apps, broad information literacy assessment for the Donaldson and Airport campuses, the academic library's role in retention, the possibility joining bepress ScholarWorks hosted at UM-Missoula.
- 6) We were very pleased to have Mike Schulz, library director at UM-Western, and Karen Henderson, faculty representative, join us as new members of the Library Advisory Council.
- 7) The meeting was adjourned at approximately 4:50 p.m.

Completed by Della Dubbe, Director of Library Services 5/19/2016