



Helena College Library
Minutes of the Library Advisory Council Meeting
Wednesday, April 24, 2013, 3:00 – 4:30 p.m.
Lecture Hall, Room 125, Donaldson Campus

Attendees

Committee Members present: Jeff Block, Mike Cronin, Christian Frazza, Judy Hart, Tia Kelley, Mary Lannert, Sandy Sacry, Shali Zhang, and Della Dubbe, Director

Guests present: Judy Siler and Denise Runge

- 1) Meeting was called to order at 3:35pm.
- 2) Minutes of the November 14, 2012 were read. Christian Frazza moved to approve the minutes. Motion carried.
- 3) The fall 2012 semester statistics report was reviewed.
- 4) The Library Director's "Report for the Advisory Committee" was shared, reviewed, and discussed. Services in Moodle, pros & cons of a discovery tool, and types of resource guides were discussed.
- 5) The Director shared the current budget and budget modifications requested.
- 6) The Collection Development Plan was updated and submitted on December 31, 2012. The UM library affiliates collection development group has been reinstated and will meet soon. An account will be set up with Better World Books for recycling/selling weeded books. Print magazine retention has been changed to approximately six months or what will fit in the browsing racks. The exceptions being a few journals that are not covered electronically, three nursing journals, and Consumer Reports.
- 7) Della gave an update on proposed library services for the airport campus. A library kiosk will be developed and established at the airport. It will provide direct access to resource guides created for the programs at the airport campus as well as other key library resources. A hold delivery system will be setup so requested items can be delivered and checked out on-site.
- 8) In response to the spring 2012 student survey recognizing a need for library website change, the library will develop survey and focus interview questions. With the results from these, as well as statistics, we will plan and execute a website update.
- 9) The SAILS survey follow-up will not be given. Per Mike Brown, we are unable to contact enough of the original students that took the test to make the follow-up viable.

- 10) Helena College Library will again partner with Lewis & Clark Library Fall 2013 for The Big Read. Programming and participation at Helena College will increase in lieu of the "One Book Helena College" idea discussed previously.

- 11) In further comments, Judy Hart mentioned that the Airport Campus site is still being considered for a bookmobile stop. Sandy Sacry noted that we should encourage requests for purchase of materials from faculty. Tia Kelley will send the adjunct email group to Della for this purpose.

- 12) The meeting was adjourned at 4:50pm.

Submitted by Della Dubbe, Director of Library Services

11/5/13