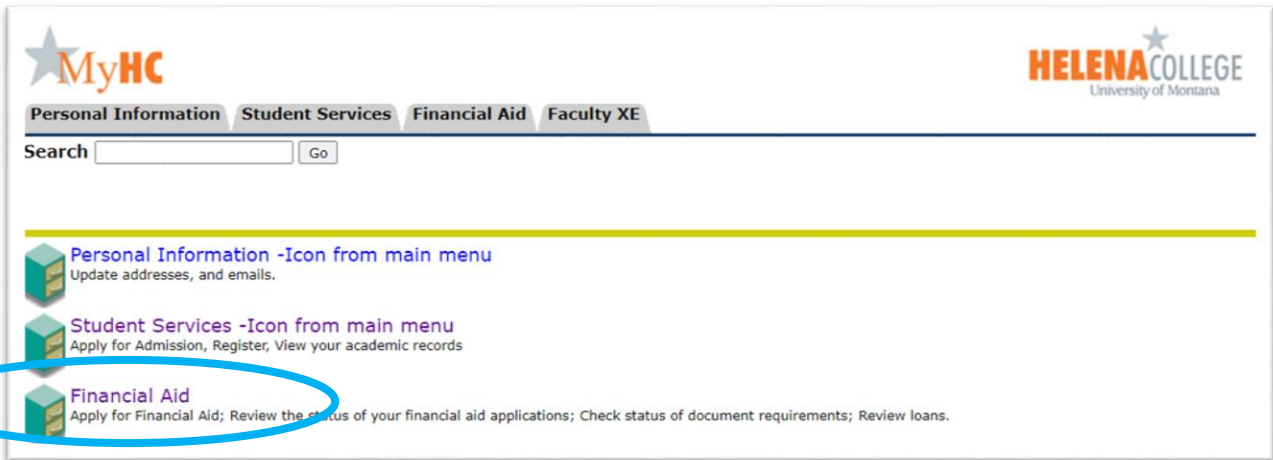


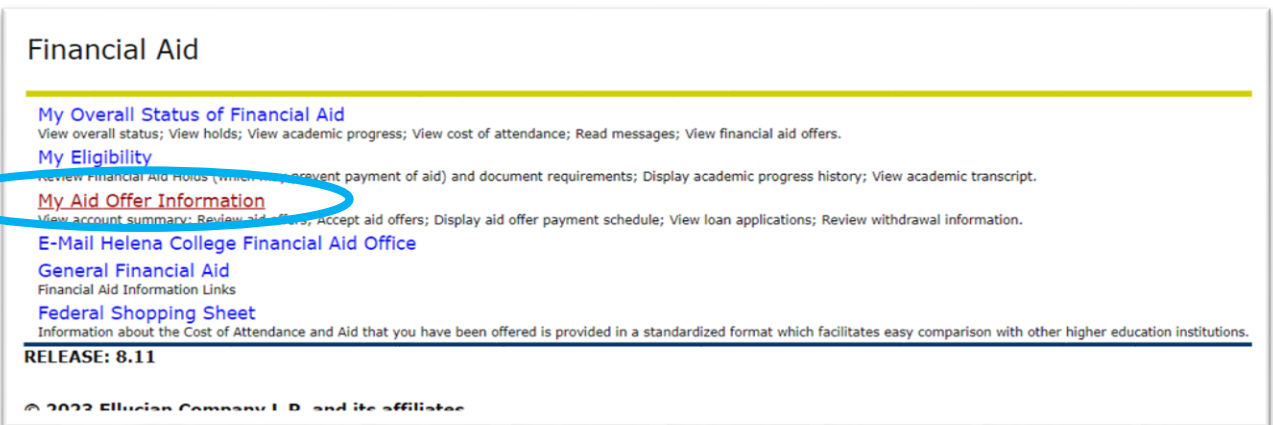
Finalizing Bill with Financial Aid

- Select “Financial Aid”



The screenshot shows the MyHC website interface. At the top left is the MyHC logo with a star. At the top right is the Helena College University of Montana logo. Below the logos are navigation tabs: Personal Information, Student Services, Financial Aid, and Faculty XE. A search bar is located below the tabs. A horizontal yellow line separates the navigation area from the main content. Three menu items are listed below the line, each with a folder icon: Personal Information -Icon from main menu (Update addresses, and emails.), Student Services -Icon from main menu (Apply for Admission, Register, View your academic records), and Financial Aid (Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.). The Financial Aid item is circled in blue.

- Select “My Aid Offer Information”



The screenshot shows the Financial Aid page. The title "Financial Aid" is at the top. Below the title is a horizontal yellow line. The page contains several links: My Overall Status of Financial Aid (View overall status; View holds; View academic progress; View cost of attendance; Read messages; View financial aid offers.), My Eligibility (Review Financial Aid Holds (which may prevent payment of aid) and document requirements; Display academic progress history; View academic transcript.), My Aid Offer Information (View account summary; Review aid offers; Accept aid offers; Display aid offer payment schedule; View loan applications; Review withdrawal information.), E-Mail Helena College Financial Aid Office, General Financial Aid (Financial Aid Information Links), and Federal Shopping Sheet (Information about the Cost of Attendance and Aid that you have been offered is provided in a standardized format which facilitates easy comparison with other higher education institutions.). The My Aid Offer Information link is circled in blue. At the bottom of the page, it says "RELEASE: 8.11" and "© 2023 Ellucian Company L.P. and its affiliates".

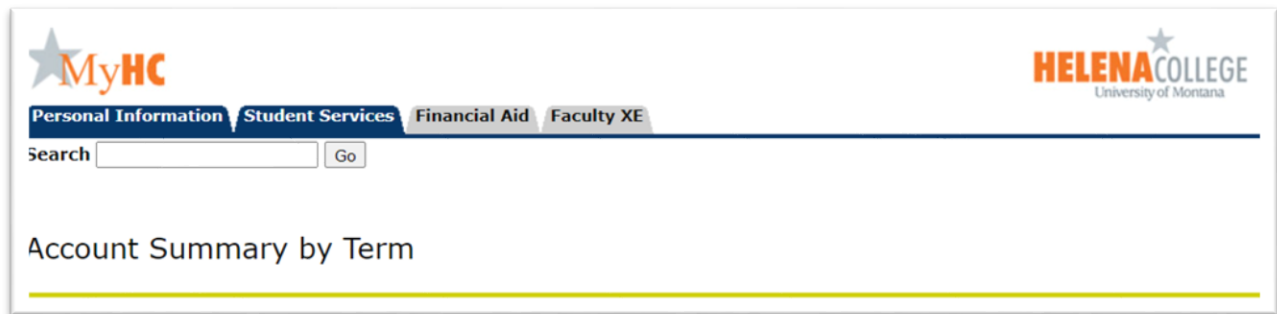
- Select “Account Summary By Term”



The screenshot shows the My Aid Offer Information page. The title "My Aid Offer Information" is at the top. Below the title is a horizontal yellow line. The page contains several links: Account Summary By Term (Offer By Aid Year), Aid Offer History, and Loan Application History. The Account Summary By Term link is circled in blue. At the bottom of the page, it says "RELEASE: 8.11" and "© 2023 Ellucian Company L.P. and its affiliates".

CONTINUED

- Click the “Pay Your Registration Bill” button



The screenshot shows the MyHC interface with the Helena College logo. Navigation tabs include Personal Information, Student Services, Financial Aid, and Faculty XE. A search bar is present. The main heading is "Account Summary by Term".



This screenshot shows the "Make Payment on Account" section. The "Pay Your Registration Bill" button is circled in blue. Below it, a summary shows an account balance of \$1,964.77 for the Spring Semester 2024. A table header with columns "Detail", "Code", "Description", "Charge", "Payment", and "Balance" is visible.

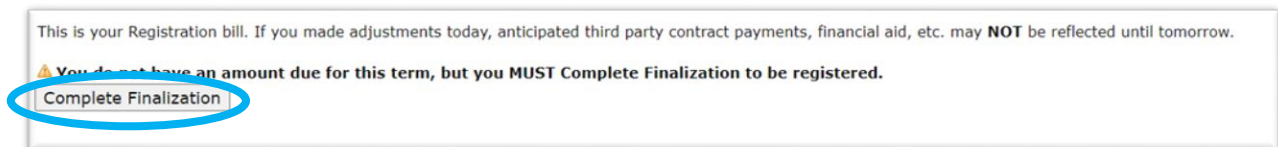
- Select the term “xxxxx Semester 20xx” you want to finalize



The screenshot shows the "Select Term" section. A dropdown menu is open, showing "Spring Semester 2024" as the selected option, which is circled in blue. A "Submit" button is located below the dropdown. The footer text reads "RELEASE: 8.7.2.12".

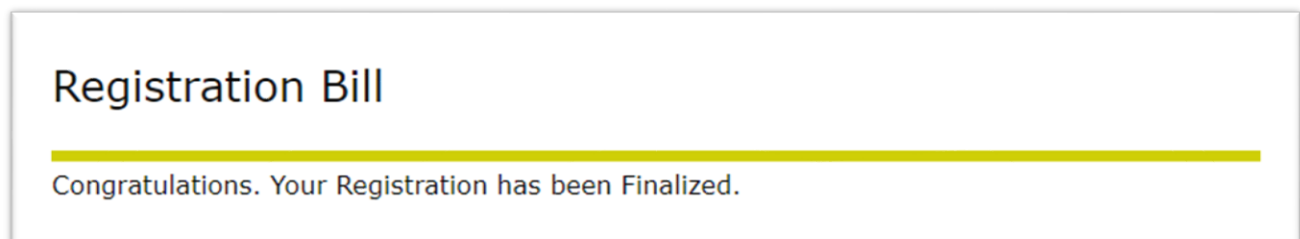
If you have financial aid greater than total tuition/fees

- Click the “Complete Finalization” button



This screenshot displays a warning message: "You do not have an amount due for this term, but you MUST Complete Finalization to be registered." The "Complete Finalization" button is circled in blue.

You should get the following confirmation screen



The screenshot shows a confirmation screen titled "Registration Bill". Below the title, a yellow horizontal line is followed by the text: "Congratulations. Your Registration has been Finalized."