



STUDENT LEARNING OUTCOMES ASSESSMENT COMMITTEE

MEETING ON APRIL 28, 2026 AT 3:00 P.M., DON FISHBOWL & TEAMS

MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

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| ☒ Jessie Pate (Chair) , Director of Institutional Research & Effectiveness | ☐ Dave Jones , Automotive Instructor |
| ☒ Kim Feig , Sociology Instructor | ☒ Sevda Raghieb , Director of Nursing |
| ☒ Amy Kong , Director of eLearning & Faculty Development | ☒ Laura Senn , Nursing Instructor |

Priorities for AY2526

1. Roll out assessment in Insights for all faculty by fall 2026.
2. Establish a campus-wide assessment process and cycle, outlining responsibilities for faculty and directors and expectations for frequency of assessment.

Pre-Reads/Supplemental Materials

- SLOA Minutes 2026-03-23

Agenda

Minutes from previous meeting: March 23, 2026

Update from NWCCU Ad Hoc Virtual Visit

- Stay on the path, don't make too many changes, and get to the work so you can have evidence for your mid-cycle report (due early February 2027)
 - See if we can find out what the processes are at the evaluators' colleges

Recap of Academic Leaders Meeting

- AY 2026-27 expectations for all full-time faculty
 - Fall 2026: Assess at least 1 course with Insights
 - Spring 2027: All courses offered that spring, then every course as offered (subsequent
 - Concern about workload here
 - Concerns about Cosmetology's external platform for curriculum – Amy and Jessie will begin working with Tony and Dawn this summer
- In AY 2026-27, pilot faculty will help us finalize assessment expectations and procedures for course and program level assessment.

Insights Pilot Updates

- Faculty to finalize assessment results, reflect on results, and identify actions for improvement
 - Appears that faculty can add their own action types to a sort of repository to use in the future
 - Concern that the finalizing process is adding unnecessary extra steps – what all does the finalization process offer that the previous procedure does not?
 - Review CLO reflection questions
 - Updates made
- Hoping to get at least 3 volunteers to share about their experience at the May 4th all-faculty assessment meeting
 - Laura or Courtney can, Jessie will ask Veronica
- Faculty fill out feedback form
 - Need to include a question comparing last semester to previous semester's processes (course finalization vs not)

Prep for Assessment Meeting May 4

- See agenda in SLO Assessment – General team files
- Requirement to have assessment in all courses in spring 2027 seems to contradict option to assess each course only every 3 years
- Will new faculty be expected to assess? Is it too much for first year, or ideal to set courses up with assessment from the start

Membership in AY 2026-27

- No set terms
- Need 1 academic director, 1 faculty each from gen ed, trades, technical

Notes for next year

- Include setting targets in program assessment plans

Next Meeting: Fall 2026

- Email communication over summer?