



STUDENT LEARNING OUTCOMES ASSESSMENT COMMITTEE

MEETING ON MARCH 23, 2026 AT 11:00 A.M., TEAMS

MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

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| ☒ Jessie Pate (Chair) , Director of Institutional Research & Effectiveness | ☐ Dave Jones , Automotive Instructor |
| ☒ Kim Feig , Sociology Instructor | ☒ Sevda Raghieb , Director of Nursing |
| ☒ Amy Kong , Director of eLearning & Faculty Development | ☒ Laura Senn , Nursing Instructor |

Priorities for AY2526

1. Roll out assessment in Insights for all faculty by fall 2026.
2. Establish a campus-wide assessment process and cycle, outlining responsibilities for faculty and directors and expectations for frequency of assessment.

Pre-Reads/Supplemental Materials

- SLO Assessment Minutes 20260227
- Draft Assessment Process

Agenda

Minutes from previous meeting: February 27, 2026

Update on Institutional Learning Outcomes Task Force

- ILOs have been approved and endorsed by all necessary groups
- Published on web ([About Helena College](#)), will be in Catalog
- Announcement in MMM
- Now it's our turn!

Assessment in Canvas with Insights

- Most faculty are experiencing no issues. Amy working with faculty, Insights, Canvas to troubleshoot some individual issues.
- Plans to begin offering training before semester is over

Draft PLO Assessment Process

- Discussion of whether we should be mapping CLO to PLO or just *course* to PLO – most agreed we only need to map course to PLO



- Decision: 3-year rotation for PLO assessment – every PLO assessed at least once every 3 years
 - Faculty and academic directors work together to determine 3-year rotation, and which courses will have assessments for PLOs
- Annual assessment plan to document the work – discussion about what is appropriate amount of work, wanting to avoid entering same data in multiple places

Next Meeting: TBD