



## STUDENT LEARNING OUTCOMES ASSESSMENT COMMITTEE

MEETING ON JANUARY 23, 2026 AT 11:00 A.M., DON FISHBOWL & TEAMS

### MINUTES

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**Helena College Mission:** Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

**Assessment Committee Mission:**

#### Attendees

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| <input checked="" type="checkbox"/> <b>Jessie Pate (Chair)</b> , Director of Institutional Research & Effectiveness | <input checked="" type="checkbox"/> <b>Dave Jones</b> , Automotive Instructor     |
| <input checked="" type="checkbox"/> <b>Kim Feig</b> , Sociology Instructor  | <input checked="" type="checkbox"/> <b>Sevda Raghieb</b> , Director of Nursing    |
| <input checked="" type="checkbox"/> <b>Amy Kong</b> , Director of eLearning & Faculty Development                   | <input type="checkbox"/> <b>Sophia Romanic</b> , eLearning Specialist & Developer |
|   | <input checked="" type="checkbox"/> <b>Laura Senn</b> , Nursing Instructor        |

#### Priorities for AY2526

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1. Roll out assessment in Insights for all faculty by fall 2026.
2. Establish a campus-wide assessment process and cycle, outlining responsibilities for faculty and directors and expectations for frequency of assessment.

#### Pre-Reads/Supplemental Materials

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- SLO Assessment Minutes 20251211

#### Agenda

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##### Minutes from previous meeting

- December 11, 2025

##### Update on Institutional Learning Outcomes Task Force

- Draft presented to faculty during ID Days, emailed out to all campus 1/21
- Survey to gather feedback due 1/27

##### Assessment in Canvas with Insights

- Spring 2026: 13 faculty assessing 29 classes
  - eLearning begins offering Insights training – Spring might be too soon. Consider one at end of Spring semester, some in summer, one in fall ID Days to catch everyone else.
- AY2627: All FT and adjunct faculty using by end of AY
  - All FT faculty assessing at least one course starting in Fall, adjuncts in spring.

##### Program Learning Outcomes Assessment

- Have programs/department faculty set their own program assessment cycle/plan.



- Division directors gather each program/dept assessment plan and report to SLOA Committee
- SLOA sets minimum requirements, provide suggestions (eg – assess every course once a year, choose a group of outcomes to focus on every year over 4-5 years)
- Get through first semester of all FT faculty using Insights before we ask them to establish an assessment plan.
- Consider starting with programs that have external accreditation/accountability (nursing, cosmo), then move into other programs
- Should we be assessing after curriculum changes go through ASCR?
- Faculty discuss the changes they make to their courses/teaching and why they make those changes in their T&P portfolios – work is being done, how do we bring it together?
  - Happens in 4<sup>th</sup> year, 5<sup>th</sup> year, and 7<sup>th</sup>/8<sup>th</sup> year
  - Division directors could aggregate these responses to get a program-level view of the work.
  - Do faculty only speak to their own courses, or do they also cover this work at the program level?
  - Is this information shareable, since it is related to employee performance? Would it be anonymized?
  - Why does this information not get addressed in academic program reviews, despite prompts clearly asking for it?
- Next steps:
  - Visual of how we want it to work – show how this work is used by the institution

#### Course Learning Outcomes assessment

- How frequently are courses assessed? To be discussed in AY2627.

Next Meeting: Friday, February 27, 11:00 AM