

STUDENT LEARNING OUTCOMES ASSESSMENT COMMITTEE
MEETING ON DECEMBER 11, 2025 AT 1:00 P.M., DON FISHBOWL & TEAMS
MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

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| <input checked="" type="checkbox"/> Jessie Pate (Chair) , Director of Institutional Research & Effectiveness | <input checked="" type="checkbox"/> Dave Jones , Automotive Instructor |
| <input checked="" type="checkbox"/> Kim Feig , Sociology Instructor | <input type="checkbox"/> Sevda Raghieb , Director of Nursing |
| <input checked="" type="checkbox"/> Amy Kong , Director of eLearning & Faculty Development | <input checked="" type="checkbox"/> Sophia Romanic , eLearning Specialist & Developer |
| | <input type="checkbox"/> Laura Senn , Nursing Instructor |

Priorities for AY2526

1. Roll out assessment in Insights for all faculty by fall 2026.
2. Establish a campus-wide assessment process and cycle, outlining responsibilities for faculty and directors and expectations for frequency of assessment.

Pre-Reads/Supplemental Materials

- SLO Assessment Cycle (Excel)
- HC Learning Outcomes Assessment Process (Word)
- PLO Assessment Worksheet – 5-Year Assessment Plan
- PLO Assessment Worksheet – Annual Assessment Plan

Agenda

Minutes from previous meeting

- November 13, 2025

Update on Institutional Learning Outcomes Task Force

- Robyn added to group.
- Key competencies brainstorm, campus vote, grouped into categories
- Next steps: Expand into a draft of measurable outcomes, likely using Bloom's taxonomy. Hoping to have a draft to share in early spring.

Program Learning Outcomes Assessment

- Review SLO Assessment Cycle, HC Learning Outcomes Assessment Process

- Review sample worksheets.
- Discussion: What information do we want to capture about program learning outcomes assessment?
 - Balance easily-understandable data with opportunity for reflection and closing the loop.

Course Learning Outcomes assessment

- Frequency:
 - Let's wait until all faculty have had experience in the platform and we have a better understanding of the workload from all perspectives. New expectations will be developed starting Spring 2027.

Assessment in Canvas with Insights

- Fall 2025: First pilot group piloting CLO assessment in at least one course (CLOs mapped to PLOs)
- Spring 2026:
 - First pilot group continues piloting. All Nursing faculty join. Recruiting more faculty to pilot on Dec 16 meeting.
 - eLearning begins offering Insights training
- AY2627: All faculty using by end of AY
 - All faculty assessing in at least one course starting in Fall, another course in spring.

Next Meeting: January 8, 2025