

STUDENT LEARNING OUTCOMES ASSESSMENT COMMITTEE
MEETING ON OCTOBER 16, 2025 AT 1:00 P.M., DON FISHBOWL & TEAMS
MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

- | | |
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| <input checked="" type="checkbox"/> Jessie Pate (Chair) , Director of Institutional Research & Effectiveness | <input type="checkbox"/> Dave Jones , Automotive Instructor |
| <input checked="" type="checkbox"/> Kim Feig , Sociology Instructor | <input checked="" type="checkbox"/> Sevda Raghieb , Director of Nursing |
| <input checked="" type="checkbox"/> Amy Kong , Director of eLearning & Faculty Development | <input type="checkbox"/> Sophia Romanic , eLearning Specialist & Developer |
| | <input checked="" type="checkbox"/> Laura Senn , Nursing Instructor |

Priorities for AY2526

1. Roll out assessment in Insights for all faculty by fall 2026.
2. Establish a campus-wide assessment process and cycle, outlining responsibilities for faculty and directors and expectations for frequency of assessment.

Agenda

Minutes from previous meeting

- September 11, 2025 - ok

Update on Institutional Learning Outcomes

- **Pre-read:** ILO Update Proposal AY2526
- File: ILO Update Proposal AY2526
 - Committee approved proposed process for the year. Discussion focused on potential members for the group and example outcomes from UM.

Assessment in Insights

- Not much to update at this point – pilot faculty are carrying out assessments in their courses
- Jessie and Amy met with Insights rep to learn about successful implementation strategies and troubleshoot a few issues.
- Data will not be available until end of semester.

Assessment Process

- Course, program, and (eventually) institution level
- Responsibilities of faculty, directors
- Definitions
- Cycle and frequency of assessment



Next Meeting: November 13, 2025