

STUDENT LEARNING OUTCOMES ASSESSMENT COMMITTEE
MEETING ON SEPTEMBER 11, 2025 AT 1:00 P.M., DON FISHBOWL & TEAMS
MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

- | | |
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| <input checked="" type="checkbox"/> Jessie Pate (Chair) , Director of Institutional Research & Effectiveness | <input checked="" type="checkbox"/> Dave Jones , Automotive Instructor |
| <input checked="" type="checkbox"/> Kim Feig , Sociology Instructor | <input checked="" type="checkbox"/> Sevda Raghieb , Director of Nursing |
| <input checked="" type="checkbox"/> Amy Kong , Director of eLearning & Faculty Development | <input checked="" type="checkbox"/> Sophia Romanic , eLearning Specialist & Developer |
| | <input checked="" type="checkbox"/> Laura Senn , Nursing Instructor |

Priorities for AY2526

1. Develop a sustainable and comprehensive process for assessing student learning at the program and institutional level. Ideally, this will include a plan for reviewing the learning outcomes at all levels on a regular schedule.
2. Update institutional learning outcomes

Agenda

Welcome new members

- Kim Feig & Sevda Raghieb

Minutes from previous meeting

- April 24, 2025 – Laura motioned, Amy seconded, approved

Update on progress over summer

- Insights implementation & pilot
- Curriculum mapping

Discuss priorities for the year

- Roll out assessment in Insights for all faculty by fall 2026
 - Pilot group is doing every CLO in one or two courses this semester.
 - Suggest we ask similar requirements when we roll it out to all faculty – all outcomes in one or two courses to start.
 - Begin figuring out what Insights looks like/can do for directors.
- Assessment process
 - Responsibilities of faculty vs directors
 - Include directors in the conversation



- Frequency of assessment
- Update institutional learning outcomes
 - Full committee feel that Dean's Cabinet should lead efforts to update institutional learning outcomes and then bring it to SLO Assessment, faculty, to review, provide feedback.