

ASSESSMENT COMMITTEE
MEETING ON FEBRUARY 27, 2025 AT 1:00 P.M., DON 131
MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

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| <input checked="" type="checkbox"/> Jessie Pate (Chair), Director of Institutional Research & Effectiveness | <input checked="" type="checkbox"/> Deb Rapaport , Director of Nursing | <input checked="" type="checkbox"/> Bryon Steinwand (guest), IT & Programming Instructor, Assessment Database developer |
| <input checked="" type="checkbox"/> Amy Kong , Director of eLearning & Faculty Development | <input checked="" type="checkbox"/> Sophia Romanic , eLearning Specialist & Developer | <input checked="" type="checkbox"/> Jerry Anderson (guest), eLumen |
| <input checked="" type="checkbox"/> Dave Jones , Automotive Instructor | <input checked="" type="checkbox"/> Joyce Walborn , Mathematics Instructor | |

Priorities for AY2425

1. Establish a shared understanding of the purpose of learning outcomes assessment
2. Identify the most appropriate location for all learning outcomes to be published
3. Develop a sustainable and comprehensive process for assessing student learning at the program and institutional level. Ideally, this will include a plan for reviewing the learning outcomes at all levels on a regular schedule.

Agenda

1. eLumen Insights for Canvas Outcomes Demo (Jerry Anderson, eLumen)
 - a. Faculty experience
 - i. In Canvas faculty can enter their outcomes or we can push it from the admin level
 - ii. Faculty can use their own rubrics or institution can push
 - iii. Faculty: Go to assignment > speed grader > view each submission and score the rubric (can either do a part of the rubric or a full rubric)
 - iv. Learning mastery gradebook – alternate view of gradebook to allow you to see student performance on outcomes at individual and course level – this is about where standard Canvas Outcomes functionality stops (would need to manually aggregate this data and tie to student demos)
 - v. Insights will be accessed either in main menu or in learning mastery gradebook
 1. Each instructor gets a dashboard for their courses – aggregate and longitudinal results for outcomes
 2. Can view assignment by assignment, document reflection on assignment, develop an action plan – action plans and reflection currently available to

only that faculty – in development to share with others (tied to a data warehouse that can be connected to Tableau – Canvas has some templates)

- b. Assessment Coordinator view
 - i. Insights on main menu
 - ii. Dashboard view for assessment and program coordinators is more big picture
 - 1. Set up assessment plan, incorporate narratives, pull data together for program review
 - 2. Can do program review, bring in data from elsewhere, data from Canvas
 - iii. Setup
 - 1. organization structure will determine how reports generated
 - 2. Mastery levels – exceeds, master, near, partial, not – can be set up for institution overall, faculty can simplify while still aligning
 - 3. Option to upload demographic file (cannot currently do that in Canvas)
 - 4. Does not integrate with CourseLeaf yet (thought they are maybe in the process?) – for now recommending term by term export from CourseLeaf into Canvas
 - 5. Faculty cannot change the outcomes that have gone through Canvas approval, though they can add
 - iv. Outcomes data can be added in bulk upload or individual, can maintain version history (either at institutional level or department level)
 - 1. Built-in quality checker to evaluate quality of outcome (Eg measurable, Bloom’s taxonomy, length)
 - v. Curriculum map – can align course outcome to program and/or institutional outcomes, or to other standards, set degree of learning (introduced, reinforced, mastered)
 - 1. Mapping not set up for course to program to institution
 - 2. Can assign digital badges/credentials (Canvas Credentials)
 - c. Implementation includes support for importing outcomes
 - d. Jerry planning to visit Montana in March, and again in April for Xli conference
- 2. Re-evaluate plan for spring
 - a. Slow down on new process, wait until we get new platform to do program assessment
 - 3. Reschedule March Meetings
 - a. March 6 – Discuss eLumen Insights for Canvas Outcomes demo
 - b. March 20