HELENA COLLEGE
UNIVERSITY OF MONTANA

ASSESSMENT COMMITTEE
MEETING ON JANUARY 23, 2025 AT 1:00 P.M., DON FISHBOWL
AGENDA

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

- ☒ **Jessie Pate (Chair)**, Director of Institutional Research & Effectiveness
- ☒ **Amy Kong**, Director of eLearning & Faculty Development
- ☐ **Dave Jones**, Automotive Instructor
- ☒ **Deb Rapaport**, Director of Nursing
- ☐ **Sophia Romanic**, eLearning Specialist & Developer
- ☒ **Laura Senn**, Nursing Instructor
- ☒ **Joyce Walborn**, Mathematics Instructor

Priorities for AY2425

1. Establish a shared understanding of the purpose of learning outcomes assessment
2. Identify the most appropriate location for all learning outcomes to be published
3. Develop a sustainable and comprehensive process for assessing student learning at the program and institutional level. Ideally, this will include a plan for reviewing the learning outcomes at all levels on a regular schedule.

Agenda

1. Recap ID Days Workshop
   a. Gen Ed – Faculty know what their goals and expectations are for the semester
   b. Nursing – Made good progress thanks to a good foundation prior to the workshop. Have done the I, R, M
      i. DR helped Cosmetology director and faculty get started
   c. Trades – came into it in very different stages – some tweaking their outcomes/mapping, while others looking at it for the first time in a while – some confusion about which outcomes were correct/current
   d. Some classes do not have a pathway – what do we do with those?
2. Review SLO Parking Lot file
3. Goals for spring
   a. Faculty
      i. All official program learning outcomes confirmed in the SLO Assessment team files
      ii. Curriculum maps completed for all <u>degrees and certificates</u>
         1. Courses to program learning outcomes
         2. Level of mastery
      iii. 5-Year program learning outcome assessment schedules established
   b. Committee

       i. Finalize details of PLO assessment
1. Responsible parties
2. Templates/forms
3. Timelines

      ii. Refine CLO assessment
1. Decrease frequency and amount of assessment
2. Process similar to and integrated with PLO assessment
   a. Eg – assess the course when it's being used for program learning outcomes
   b. If PLO assessment is carried out in the courses, a CLO assessment schedule should naturally arise from a comprehensive and complete PLO assessment schedule

     iii. Identify platform for SLO assessment
1. eLumen (OCHE - $$$?)
2. Weave
3. Canvas

     iv. Bylaws
1. What role this group plays long term in SLO assessment

4. Next meeting: Feb 13
   a. Jessie will schedule demos with Weave and eLumen
   b. Revisit PLO assessment details in 3.b.1