

ASSESSMENT COMMITTEE

MEETING ON NOVEMBER 14, 2024, AT 2:00 P.M., DON FISHBOWL

MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Assessment Committee Mission:

Attendees

- | | |
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| <p><input checked="" type="checkbox"/> Jessie Pate (Chair), Director of Institutional Research & Effectiveness</p> <p><input checked="" type="checkbox"/> Amy Kong, Director of eLearning & Faculty Development</p> <p><input type="checkbox"/> John McLaughlin, Machining Instructor</p> | <p><input checked="" type="checkbox"/> Deb Rapaport, Director of Nursing</p> <p><input checked="" type="checkbox"/> Sophia Romanic, eLearning Specialist & Developer</p> <p><input checked="" type="checkbox"/> Laura Senn, Nursing Instructor</p> <p><input checked="" type="checkbox"/> Joyce Walborn, Mathematics Instructor</p> |
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Priorities for AY2425

1. Establish a shared understanding of the purpose of learning outcomes assessment
2. Identify the most appropriate location for all learning outcomes to be published
3. Develop a sustainable and comprehensive process for assessing student learning at the program and institutional level. Ideally, this will include a plan for reviewing the learning outcomes at all levels on a regular schedule.

Agenda

1. Approve minutes
 - a. **Pre-read:** Assessment Committee MINUTES 20241024- Approved
2. Watermark demo – Scheduling in progress
3. Definitions – See file

Tabled

4. Responsibility Matrix
5. Sample forms and report to aggregate it
6. Next meeting December 12 at 2 and December 16 at 10:30
 - a. Potential to prep for ID Days:
 - i. Committee goals
 - ii. Draft definitions
 - iii. Responsibilities and timeline
 - iv. Target outcome performance
 - v. Alignment/mapping activity