

STAFF SENATE

Minutes

August 7, 2024 | 10:00 am | *Teams*

Helena College Mission: Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

Staff Senate Mission: Support all staff members and to enhance visibility and influence on campus and within the community.

- Mousel, Melissa / President
- Ratchford, Stephanie / Vice-Pres
- Adamek, Marika / Secretary
- Thennis, Anna / Treasurer
- Anderson, Kelsey
- Benasky, Ed
- Benge, Jeremy
- Caldwell, Kim
- Carr, Kylie
- Collins, Brad
- Dlugosz, Mark

- Fife, Tyler
- Haikka, Tommi
- Hansen, Nina
- Howard, Beau
- Kalderon, Jelena
- Kelly, Carie
- Marston, Mike
- Matthews, Cassie
- Miller, Candice
- Mortimore, Kathy
- Nelson, Jeff
- Palen, Dana

- Payne, Paige
- Pierson, Patricia
- Reddington, Kasandra
- Romanic, Sophia
- Rogers, Tony
- Semenza, Holly
- Stergar, Christy
- Thompson, Greg
- Wagner, Cole
- Visitor

AGENDA

- I. **Call to Order** – Melissa called the meeting to order at 10:01 am

- II. **Review of Minutes** – Beau H. moved to approve and Kim Caldwell seconded. Minutes approved.

- III. **Treasurer’s Report** – Kelsey
 Petty Cash - \$143.42
 Budget in UMDW - \$500.00

 Kelsey summarized new expenditures for FY 24, which included MUSSA travel for the President and purchasing mugs. All of the budget money was used and Staff Senate was given \$500 for FY 25.

- IV. **Old Business** –
 - a. Rick Henry partnering with us from QWL, to do something for a fall event – waiting until he’s back on contract.

- b. Kelsey did not have any updates on a fall event – might try to plan a hike
- c. Melissa is meeting with the Dean on August 13th. Melissa gave a reminder that staff can utilize the form and submit and questions, comments, or concerns.

V. New Business –

- a. Chili cook-off information: Information from Mary
 - Is QWL hosting a chili cook-off? Does Staff senate want to host this year in February?
 - People bring their own chili and compete for a prize
 - Staff Senate needs to decide if we want to cohost – how will this impact our January re-gifting?
 - Instead of a brunch, we could do the chili cook-off and petty cash could go towards sides (bread, tortilla, drinks).
 - Are prizes or a plaque for the winner?
 - Melissa is going to reach out to Faculty Senate president and bring up the idea of partnering with them for the chili cook-off.
- b. Vice President Elect nomination - Stephanie Ratchford agreed to step into this role.
- c. Welcome mugs will be given to new staff members (back dating to March).
- d. Melissa let people know they can email her any questions to bring to the Dean on Aug. 13th
- e. Sandy will be invited to a Staff Senate meeting – this is in our bylaws
- f. Guest speakers
 - Invite Cari to discuss Grizmart and give updates – Beau will reach out
 - Invite Kelly from operations to join a meeting this fall
 - Think about other guest speakers to invite
 - Invite financial aid to be a guest speaker in November?
 - Melissa will reach out to Sandy and Kelly and discuss their availability

VI. Committee Reports (Attached)

- a. Marika will reach out before the September meeting for committee reports

VII. Additional Items - none

VIII. Adjournment – Adjourned at 10:30 am

- a. Next meeting – September 4, 2024 @ 10:00 am via Teams
 - a. Melissa will resend the calendar invite

Committee Reports

Budget Management Team (BMT) – Trish

Dean’s Office – Melanie

IDEA – Kas

Quality of Work Life – Kim

MUSSA – Beau

Professional Development – Marika

Safety – Melissa