

## STAFF SENATE

*Minutes*  
5/19/2022

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- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Adams, Julie/ President     | <input checked="" type="checkbox"/> George, Mary Ann |   |
| <input checked="" type="checkbox"/> Ebert, Anna-President Elect | <input type="checkbox"/> Gifreda, Laura              | <input type="checkbox"/> Nelson, Jeff         |
| <input checked="" type="checkbox"/> Heinitz, Melanie/Treasurer  | <input type="checkbox"/> Guerin, Bridget             | <input type="checkbox"/> Payne, Paige         |
| <input checked="" type="checkbox"/> Caldwell, Kim/Secretary     | <input type="checkbox"/> Howard, Beau                | <input type="checkbox"/> Reddington, Kasandra |
| <input type="checkbox"/> Adamek, Marika                         | <input checked="" type="checkbox"/> Jackson, Lewis   | <input type="checkbox"/> Rogers, Tony         |
| <input type="checkbox"/> Anderson, Kelsey                       | <input type="checkbox"/> Johnson, Brenda             | <input type="checkbox"/> Stergar, Christy     |
| <input type="checkbox"/> Benasky, Ed                            | <input type="checkbox"/> Marston, Mike               | <input type="checkbox"/> Thompson, Greg       |
| <input type="checkbox"/> Benge, Jeremy                          | <input type="checkbox"/> Merchen, Kyra               | <input type="checkbox"/> Mary Twardos         |
| <input type="checkbox"/> Bennett, Josh                          | <input type="checkbox"/> Miller, Candice             | <input type="checkbox"/> Wagner, Cole         |
| <input type="checkbox"/> Colpitt, Janice                        | <input type="checkbox"/> Mortimore, Kathy            | <input type="checkbox"/> Zander, Shelby       |
| <input type="checkbox"/> Fife, Tyler                            | <input checked="" type="checkbox"/> Mousel, Melissa  | <input type="checkbox"/> Zigan, Amanda        |
| <input type="checkbox"/> Fontaine, Virginia                     | <input type="checkbox"/> Neace, Atalyssa             | <input type="checkbox"/> visitor              |
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## AGENDA

- I. **Call to Order** 10:0
- II. **Review of Minutes** – no April minutes. We will approve 2 months next month.
- III. **Treasurer’s Report** Melanie
  - a. **Budget:**  
Petty Cash: \$574.03 (extra .15 cents) / Showing total \$573.88  
Annual Budget: \$216.63. Add the games back in so we are now at \$281.90  
Petty cash is Now 473.88 (\$100 went out for basket)  
Should we purchase another game for a Corn hole tournament? Where would the money come from? Purchase with the annual budget or wellness grant if there’s money left after the tour train. (\$150 for a set). The Executive will make the decision.
- IV. **Old Business**
  - a. Starting in July our new meeting time will be the first Wednesday of the month at 10:00 AM. Anna will send Teams invitations. Anna will work toward hybrid and in-person options.
  - b. Employee Wellness/Fun Activities—We had lots of compliments on our box lunch last week. The final count is due today for the tour train next Tuesday.
  - c. Mary Twardos is working on bringing a PERS rep to campus for a retirement presentation.
  - d. Items purchased with budget money (see additional items)

**V. New Business**

- a. Officer Elections – nominations President-Elect & Treasurer – email ballot  
Vice-President Elect – Kyra Merchen  
Treasurer – Kelsey Anderson
- b. MUSSA New Policy Proposals – see attachments. Anna: 1. MUSSA is presenting these proposals at the Board of Regents meeting next week. Staff across the system support the proposals and will continue to push for them. These or similar proposals have been brought to the table before unsuccessfully.
  - 1. Telework options (concerns: trust, commute time, residential issues, worker’s comp, staff retention pros/cons, tech and communication challenges, no policy in place, varies across the system, disconnection)
  - 2. “Winter Recess”: Four working days between Christmas and New Year’s as days off with pay for all MUS employees. Dec. 25-Jan. 1. Essential employees may be required to work. Mary Ann pointed out that the state determines the holidays. Would have to be done through union collective bargaining.
  - 3. Tuition Waiver: Currently the employee waiver is given after 6 months, dependents after 5 years and  $\frac{3}{4}$  time (and this is only a 50% tuition waiver). The new proposal is to allow dependents at less than 5 years. This may help retention.
- c. Newly purchased yard games—The games will be put in the student center to be used on breaks. Bean bags can be checked out from the LLH. Ladder ball can be checked out from the LLH also. We could further sand and coat them so bean bags slide better.

**VI. Committee Reports (Attached)**

**VII. Additional Items**

There is interest in vinyl letters or an HC logo (bear/mountain) on the wall in the break room and on the corn hole games. Virginia can do it for us outside of her hours or we can pay Signs Now. The Exec. Committee will decide and do this. Current budget will be used.

**VIII. Adjournment 10:53**

- a. Next meeting – June 16th

### **Additional Reports**

#### • **Diversity & Inclusion**

- **The committee has been put on hold since there is no longer a chair position. We are waiting to see how Sandy wants the committee to continue.**

#### **Quality of Work Life – Melanie**

- The Employee Excellence Award for 2022 went to Steve Lewis.

#### • **Safety - Melanie**

- Radios were purchased for APC to assist with communication between the front and back of the Airport Campus exit groups.
- Wall mounted First Aid Kits supplies have been restocked.
- Emergency Procedures have placed throughout the Airport Campus, and the maps with egresses are coming soon.

#### **Customer Relationship Management (CRM) - Atalyssa**

- We have signed a contract with TargetX and have moved on to the implementation stage. I am not part of the implementation team, so I can't speak about timelines or training.

#### • **MUSSA – Anna**

- There are a few people that plan to attend BOR and are going to take a few items to that meeting for review.

#### • **IDEA – Julie**

- No updates

#### • **Professional Development – Kyra**

- We still have some funds remaining for the year so apply if needed. We also reached out to Staff & Faculty who responded to the PD committee survey so please get back to us if you received an email. Lastly, if you have ideas for Campus-Wide professional development please let a member of the committee know as we plan for next year.

#### • **Dean's Office – Paige**

- No updates