

STAFF SENATE

Minutes

Brunch 1/20/2022

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|---|--|--|
| <input checked="" type="checkbox"/> Adams, Julie/ President | <input checked="" type="checkbox"/> George, Mary Ann | <input type="checkbox"/> Nelson, Jeff |
| <input checked="" type="checkbox"/> Ebert, Anna-President Elect | <input type="checkbox"/> Gifreda, Laura | <input type="checkbox"/> Payne, Paige |
| <input checked="" type="checkbox"/> Heinitz, Melanie/Treasurer | <input checked="" type="checkbox"/> Guerin, Bridget | <input type="checkbox"/> Ponce, Nicole |
| <input checked="" type="checkbox"/> Caldwell, Kim/Secretary | <input checked="" type="checkbox"/> Howard, Beau | <input type="checkbox"/> Reddington, Kasandra |
| <input checked="" type="checkbox"/> Adamek, Marika | <input type="checkbox"/> Jackson, Lewis | <input type="checkbox"/> Rogers, Tony |
| <input checked="" type="checkbox"/> Anderson, Kelsey | <input type="checkbox"/> Johnson, Brenda | <input checked="" type="checkbox"/> Stergar, Christy |
| <input type="checkbox"/> Benasky, Ed | <input type="checkbox"/> Marston, Mike | <input type="checkbox"/> Thompson, Greg |
| <input type="checkbox"/> Benge, Jeremy | <input type="checkbox"/> Merchen, Kyra | <input checked="" type="checkbox"/> Mary Twardos |
| <input type="checkbox"/> Bennett, Josh | <input type="checkbox"/> Miller, Candice | <input type="checkbox"/> Wagner, Cole |
| <input type="checkbox"/> Colpitt, Janice | <input checked="" type="checkbox"/> Mortimore, Kathy | <input checked="" type="checkbox"/> Zander, Shelby |
| <input type="checkbox"/> Fife, Tyler | <input checked="" type="checkbox"/> Mousel, Melissa | <input type="checkbox"/> Zigan, Amanda |
| <input type="checkbox"/> Fontaine, Virginia | <input type="checkbox"/> Neace, Atalyssa | <input type="checkbox"/> visitor |

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- I. **Call to Order** – Julie

 - II. **Review of Minutes** November minutes were approved. Kathy made a motion and Beau seconded. All were in favor.

 - III. **Treasurer’s Report** Melanie reported we currently have \$590.38 in the budget. Petty cash is \$676.63.

 - IV. **New Business**
 - a. **Dean’s Campus Advisory Council** will meet on the 4th Wednesday each month
 - b. **Food Pantry Donations:** pop-lid snacks and bars are always welcome. We will help Emily put together ramen bags.
 - c. **Jackbox Games Feb:** TBD
 - d. **Tammy Burke will visit our February meeting**
 - e. **Regifting exchange!**

 - V. **Committee Reports (Attached)**

 - VI. **Additional Items**
 - a. Mary Ann has returned wellness money (earmarked for an escape room activity) to MUS. We can reconsider this at a later date.
 - b. Discussion about QSL luncheon and using the budget for food.

VII. Adjourned

Additional Reports

Diversity & Inclusion

- The committee has been put on hold since there is no longer a chair position. We are waiting to see how Sandy wants the committee to continue.

Quality of Work Life – Mary Ann

- We are getting information from Capital City Health Club about the possibility of offering a corporate rate for employees.
- We will be sponsoring a gift basket raffle again...most likely in March. More details to come.
- Not sure how we are going to modify/substitute for the Employee Luncheon again this spring semester. BOR has updated their Entertainment guidelines that may impact our ability to use unrestricted money to pay for meals and food trucks.

Safety - Melanie

- Fire Drill: Wednesday, February 2nd DON at 10:00 am & APC at 12:00 pm.
- Camera Placement will be ongoing on campuses.
- New Emergency Procedures will be posted in classrooms and throughout the classes.

Customer Relationship Management (CRM)

- We have had our first public meeting and scored the five CRM proposals that we received. Our next step is inviting some of the companies to give presentations.

MUSSA – Anna

- The group has been working on the updates to the bylaws. We will share them as soon as they are complete.

IDEA – Julie

- 2021- 2022 Workplans are in their mid-year review.

Professional Development – Kyra

- We are providing prizes for the Wellness Webinars so every other month tune in live to have your name entered to win. Still have a good amount of funds left so please put in requests.

Dean's Office – Paige

- State travel rates have changed.