

## STAFF SENATE

*Minutes*

*Microsoft Teams 11/18/2021*

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| <input checked="" type="checkbox"/> Adams, Julie/ President<br><input type="checkbox"/> Ebert, Anna-President Elect<br><input checked="" type="checkbox"/> Heinitz, Melanie/Treasurer<br><input type="checkbox"/> Caldwell, Kim/Secretary<br><input checked="" type="checkbox"/> Adamek, Marika<br><input type="checkbox"/> Anderson, Kelsey<br><input checked="" type="checkbox"/> Benasky, Ed<br><input type="checkbox"/> Benge, Jeremy<br><input type="checkbox"/> Bennett, Josh<br><input type="checkbox"/> Colpitt, Janice<br><input type="checkbox"/> Fife, Tyler<br><input type="checkbox"/> Fontaine, Virginia | <input checked="" type="checkbox"/> George, Mary Ann<br><input type="checkbox"/> Gifreda, Laura<br><input checked="" type="checkbox"/> Guerin, Bridget<br><input type="checkbox"/> Howard, Beau<br><input type="checkbox"/> Jackson, Lewis<br><input type="checkbox"/> Johnson, Brenda<br><input type="checkbox"/> Marston, Mike<br><input type="checkbox"/> Merchen, Kyra<br><input type="checkbox"/> Miller, Candice<br><input type="checkbox"/> Mortimore, Kathy<br><input checked="" type="checkbox"/> Mousel, Melissa<br><input checked="" type="checkbox"/> Neace, Atalyssa<br><input type="checkbox"/> Nelson, Jeff | <input type="checkbox"/> Odermann, Rick<br><input type="checkbox"/> Payne, Paige<br><input type="checkbox"/> Ponce, Nicole<br><input type="checkbox"/> Reddington, Kasandra<br><input type="checkbox"/> Rogers, Tony<br><input checked="" type="checkbox"/> Stergar, Christy<br><input type="checkbox"/> Thompson, Greg<br><input checked="" type="checkbox"/> Mary Twardos<br><input type="checkbox"/> Wagner, Cole<br><input checked="" type="checkbox"/> Zander, Shelby<br><input type="checkbox"/> Zigan, Amanda<br><input checked="" type="checkbox"/> visitor Emily Schuff |
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- I. **Call to Order** – Julie 10:04
- II. **Welcome new staff members** Jeremy Benge
- III. **Review of Minutes** October minutes were approved. Melanie made a motion and Shelby seconded. All were in favor.
- IV. **Treasurer’s Report** Melanie reported we currently have \$590.38 in the budget. \$50.00 was spent on the festival of trees and \$29.62 on supplies for restocking welcome gifts. Petty cash is \$676.63.
- V. **Old Business**
  - a. **Festival of Trees** Thank you for donations. Bridget, Shelby, and Marika have decorated the tree. More Christmas books can be accepted until November 30.
  - b. **Bryant Halloween** Thank you for help and donations.
  - c. **Staff Senate Scholarship** Will be tabled to an upcoming meeting.
- VI. **New Business**
  - a. **One on One with Dean** There are rumors that Access to Success is leaving. Sandy has not heard this. Julie will put other topics discussed into an email.
  - b. **December meeting** We will postpone the December meeting to January. A “regifting party” event was discussed. Julie will send an email to gauge interest.

**VII. Director of Student Life—Emily Schuff visit** She is shaping this position to meet the needs of students. Her responsibilities include: chairs care team (crisis intervention risk evaluation), student activities and engagement, advises the ASHC (we currently have 3 individuals running for president), food and hygiene pantry (satellite of Helena Food Share), orientation, collaborates with faculty, oversees healthy colleges grant. She is hoping to create paid Student Life student work positions to provide experience and lighten her load.

**VIII. Committee Reports (Attached)**

**IX. Additional Items**

- a. Jackbox games and pour painting activities were enjoyable and we will consider them again next year. We will consider a lunchtime Jackbox game.
- b. Ideas for next visitor: Tammy Burke, Jeremy

**X. Adjourned** at 10:30 AM

Next meeting – in January.

**Additional Reports**

• **Diversity & Inclusion**

- Past events:
  - Celebration of First Gen Day (Nov. 8) - went great!
  - Thank you to everyone for attending and supporting our students, staff, and faculty who are first gen!
- Upcoming events:
  - "Our Montana Life: Diverse Viewpoints & Current Topics" on **November 18 at noon**
  - Speakers from TransVisible Montana will be providing a learning opportunity around the topic of pronouns. Join in the lecture hall or online via Teams.
- Updates:
  - Kim Feig is stepping away from the D&I committee at the end of the semester - if you have an interest in stepping into the Chair position, please let Kim know.
  - The committee is still looking for a student representative to sit on the committee and be an advocate for the student body. Please let a D&I committee member know if you have any students in mind.

• **Quality of Work Life – Mary Ann**

- We are getting ready to launch our holiday cheer events. Watch for information in the MMM and HC main Channel Teams.

• **Safety - Melanie**

- Security Cameras are being placed throughout the campuses.
- Waiting on final approval for safety protocols to be placed in rooms

• **MUSSA – Anna**

• **IDEA – Julie**

- 2021- 2022 Workplans have been reviewed and we are waiting on feedback.

• **Professional Development – Kyra**

- We are providing prizes for the Wellness Webinars so every other month tune in live to have your name entered to win. Still have a good amount of funds left so please put in requests.
- Funding is still available for PD opportunities.

• **Dean's Office – Paige**

- Paige will be at the APC in the morning for Leadership Helena.
- The new SOC schedule from Jan to June 2022 is posted in the HC Main>SOC channel.