

STAFF SENATE

Minutes

Microsoft Teams 8/20/2020

- | | | |
|-----------------------------------------------------------------|------------------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Adams, Julie/ President | <input type="checkbox"/> Gifreda, Laura | <input type="checkbox"/> Odermann, Rick |
| <input checked="" type="checkbox"/> Heinitz, Melanie/Treasurer | <input checked="" type="checkbox"/> Guerin, Bridget | <input type="checkbox"/> Payne, Paige |
| <input checked="" type="checkbox"/> Mary Twardos /Secretary | <input type="checkbox"/> Hanson, Parker | <input type="checkbox"/> Rogers, Tony |
| <input type="checkbox"/> Adamek, Marika | <input type="checkbox"/> Hecht, Tarun | <input type="checkbox"/> Steckler, Tammy |
| <input type="checkbox"/> Caldwell, Kim | <input checked="" type="checkbox"/> Howard, Beau | <input checked="" type="checkbox"/> Stergar, Christy |
| <input checked="" type="checkbox"/> Colpitt, Janice | <input type="checkbox"/> Johnson, Brenda | <input type="checkbox"/> Thompson, Greg |
| <input type="checkbox"/> Crook, Michael | <input type="checkbox"/> Marston, Mike | <input checked="" type="checkbox"/> VanDyke, Karina |
| <input checked="" type="checkbox"/> Ebert, Anna-President Elect | <input type="checkbox"/> Miller, Candice | <input type="checkbox"/> Wagner, Cole |
| <input type="checkbox"/> Fife, Tyler | <input checked="" type="checkbox"/> Mortimore, Kathy | <input type="checkbox"/> Zigan, Amanda |
| <input checked="" type="checkbox"/> Fontaine, Virginia | <input checked="" type="checkbox"/> Mousel, Melissa | |
| <input type="checkbox"/> George, Mary Ann | <input type="checkbox"/> Nelson, Jeff | |
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I. Call to Order

Julie (President) called the Staff Senate meeting to order at 10:00 A.M via TEAMS.

II. Review of Minutes

Motion to approve the July minutes Melanie 1st, Anna 2nd, unanimous approval.

III. Treasurer's Report

Melanie reported FY21 budget--\$778.50 in petty cash fund. Ay20-21 Budget approved for \$670.00.

IV. Old Business

President-Elect Update—Anna Ebert has accepted office president elect.

Meeting with the Dean Comments or Questions- none at this time

Would like Maintenance update: Julie will bring up to John

V. New Business

Employee Spotlight-going well, have 3-4 ready to go, anyone interested in helping with this , not very time consuming.

Halloween Trick or Treating for Bryant School- do we want to participate? Bring back to table in a month? Due to Covid K-12 has different days on campus, they all may not be on campus on 10/31. Decision to cancel for 10/31/2020. Julie will contact Bryant regarding this cancelling. Look at next year.

Annual Kickball Game and BBQ- maybe a remote game for this connecting.

Cleaning Supplies Needed Spreadsheet – spreadsheet in SS file regarding supplies, keep the list updated.

Welcoming committee: looking for one or two people to assemble the welcome kits. Anna Ebert will help; she will keep supplies at her desk. Melanie will send to Julie the post-it template.

Students cleaning of desks: anyone noticed students cleaning desks? Julie has not. East door propped open, not allowed to enter the east doors at this time. Using only the main entrance currently to enter. Stairways are determined one up and one down.

VI. Committee Updates

Diversity & Inclusion – Kathy

- No Updates

QWL – Mary Ann

- No Updates
- Mary Ann is on the welcoming people to campus committee and QWL will be looking at how the annual luncheon will change with new guidelines on large group gatherings.

Safety – Melanie

Placement of the Emergency First Aid Kits at DON

1. Break Room on top of the Fridge.
2. Library Learning Hub
3. Additional site to be determined: Nursing Dept. or East End

MUSSA- Julie

- No Updates

IDEA-Julie

- We have our first meeting on August 27th.

Professional Development-Karina

- No updates

VIII. Additional Items

None at this time.

VIII. Adjournment

Meeting Adjourned at 10:16 a.m.