

STAFF SENATE

Minutes

WebEx – 06/09/2020

-
- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Pate, Jessie/ President | <input type="checkbox"/> Fontaine, Virginia | <input checked="" type="checkbox"/> Moulton, Karina |
| <input checked="" type="checkbox"/> Latham, Monica /Vice President | <input checked="" type="checkbox"/> George, Mary Ann | <input type="checkbox"/> Mousel, Melissa |
| <input checked="" type="checkbox"/> Heinitz, Melanie/Treasurer | <input type="checkbox"/> Gifreda, Laura | <input type="checkbox"/> Nelson, Jeff |
| <input type="checkbox"/> Mary Twardos /Secretary | <input type="checkbox"/> Guerin, Bridget | <input type="checkbox"/> Odermann, Rick |
| <input type="checkbox"/> Adamek, Marika | <input type="checkbox"/> Hanson, Parker | <input type="checkbox"/> Payne, Paige |
| <input checked="" type="checkbox"/> Adams, Julie | <input type="checkbox"/> Hecht, Tarun | <input type="checkbox"/> Rogers, Tony |
| <input checked="" type="checkbox"/> Caldwell, Kim | <input checked="" type="checkbox"/> Howard, Beau | <input type="checkbox"/> Schwen, Cari |
| <input type="checkbox"/> Colpitt, Janice | <input type="checkbox"/> Johnson, Brenda | <input checked="" type="checkbox"/> Steckler, Tammy |
| <input type="checkbox"/> Crook, Michael | <input checked="" type="checkbox"/> King, Angela | <input checked="" type="checkbox"/> Stergar, Christy |
| <input checked="" type="checkbox"/> Ebert, Anna | <input type="checkbox"/> Marston, Mike | <input type="checkbox"/> Thompson, Greg |
| <input type="checkbox"/> Fife, Tyler | <input checked="" type="checkbox"/> Miller, Candice | <input type="checkbox"/> Wagner, Cole |
| | <input type="checkbox"/> Mortimore, Kathy | <input type="checkbox"/> Zigan, Amanda |
-

I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 10:04 A.M.

II. Review of Minutes

Motion to approve the May minutes Angela 1st, Monica 2nd, unanimous approval. Karina is substitute secretary for today's meeting.

III. Treasurer's Report

Interim Melanie reported \$778.50 in petty cash, and \$351.86 remaining in budget.

IV. Old Business

ECOS (Executive Council of the Senate) Meeting – Minutes are available on Microsoft Teams. Jessie, Melanie and Monica attended. Plan to meet again mid-semester. Discussion on the number of students who are not aware of Microsoft teams and how to create awareness.

Nominations for President-Elect and Treasurer – Officially announced. 18 votes submitted through survey monkey. Julie Adams is now President Elect. Melanie Heinitz is now Treasurer. Today's meeting is Monica's last day as Vice President.

V. New Business

Summer Schedules – The Administrative Associates have a spreadsheet to assist with easy access to summer schedules. Plan to move this spreadsheet to the Staff Senate Teams folder. R stands for Remote work. When returning to work we must ensure to practice social distancing between work spaces.

Fall Meetings – For those who do not have offices they will need to find a room to view the meetings. Have to keep social distancing into consideration and time after to allow for cleaning and sanitizing the room.

VI. Committee Updates

Diversity – Jessie

- No Updates

QWL – Mary Ann

- QWL purchased a perpetual plaque that will list the names of recipients of the Employee Excellence Award.



- Mary Ann is on the welcoming people to campus committee and QWL will be looking at how the annual luncheon will change with new guidelines on large group gatherings.

Safety – Melanie

- Fire Drill on Donaldson Campus: Friday, June 12, 2020 at 11:00am.
- Plan to do fire drill on the Airport Campus possibly next week.
- Also, plan to have an earthquake drill but not scheduled yet.

MUSSA- Monica/Jessie

- Campuses are in different states of having staff work on campus. Tech is all back, GFC will all be back June 15, many others are still a mix of remote and on-campus.
- Had planned to email a presentation to BOR in place of our meeting with the meeting, but are holding off for now. Planning to share how the pandemic is affecting staff instead, possibly tied to MUSSA strategic plan.
- BOR Staff Recognition Award announced in MUSings 6/1/2020. Will soon see a message congratulating all nominees.

IDEA-Jessie

- Working on how to track all professional development that employees participate in each year. Necessary to align with strategic plan and accreditation. Challenges include: lack of follow-up after employees are awarded money by the committee, lack of consistency in how departments are tracking, need for one tool to track for many purposes.

Professional Development-Karina

- No updates.

VII. Additional Items

By-laws – Need to get new signatures from Sandy. Then will be in effect.

Team Building Activity – Will need to be moved to possibly spring 2021 or even fall 2021.

VIII. Adjournment

Meeting Adjourned at 10:41 am