

STAFF SENATE

Minutes

WebEx – 04/14/2020

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| <input checked="" type="checkbox"/> Pate, Jessie/ President
<input checked="" type="checkbox"/> Latham, Monica /Vice President
<input checked="" type="checkbox"/> Schwen, Cari /Treasurer
<input checked="" type="checkbox"/> Mary Twardos /Secretary
<input type="checkbox"/> Adamek, Marika
<input checked="" type="checkbox"/> Adams, Julie
<input type="checkbox"/> Caldwell, Kim
<input type="checkbox"/> Colpitt, Janice
<input type="checkbox"/> Crook, Michael
<input checked="" type="checkbox"/> Ebert, Anna
<input type="checkbox"/> Fife, Kristine
<input type="checkbox"/> Fife, Tyler | <input type="checkbox"/> Fontaine, Virginia
<input checked="" type="checkbox"/> George, Mary Ann
<input type="checkbox"/> Gifreda, Laura
<input checked="" type="checkbox"/> Guerin, Bridget
<input type="checkbox"/> Hanson, Parker
<input type="checkbox"/> Hecht, Tarun
<input checked="" type="checkbox"/> Heinitz, Melanie
<input type="checkbox"/> Howard, Beau
<input type="checkbox"/> Johnson, Brenda
<input checked="" type="checkbox"/> King, Angela
<input type="checkbox"/> Marston, Mike
<input type="checkbox"/> Miller, Candice
<input checked="" type="checkbox"/> Mortimore, Kathy | <input checked="" type="checkbox"/> Moulton, Karina
<input checked="" type="checkbox"/> Mousel, Melissa
<input type="checkbox"/> Nelson, Jeff
<input checked="" type="checkbox"/> Odermann, Rick
<input type="checkbox"/> Payne, Paige
<input type="checkbox"/> Rogers, Tony
<input type="checkbox"/> Steckler, Tammy
<input checked="" type="checkbox"/> Stergar, Christy
<input type="checkbox"/> Thompson, Greg
<input type="checkbox"/> Wagner, Cole
<input type="checkbox"/> Wagenhals, Walt
<input type="checkbox"/> Zigan, Amanda |
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I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 10:05 A.M.

II. Review of Minutes

Motion to approve the March minutes, Kathy 1st, Monica 2nd, unanimous approval.

III. Treasurer's Report

Cari reported \$351.86 balance. Note, BOR online for May 2020 meeting.

Budget will move \$680 to next year. \$778.50 Petty Cash, Cari will move to next year..

IV. Old Business

Team Building Grant Application – Mary Ann submitted MUS Wellness Grant (\$5,000), which was approved. Monies available in July 2020. Leadership needs to approve an Escape Room event in August. Thank you Anna, Christy and Mary Ann.

Bylaws – Staff Senate approved, 20 votes received. Jessie sent revision to Dean Vosejka for final approval. All signatures will happen when all back on campus.

May Elections – Nominations needed by May meeting.

Action: Kathy, Angela & Mary Ann reach out for nominees and will follow up with the nominee if they accept to be on the ballot.

Manager Appreciation – Went well, much appreciated by all.

HC Calendar – Tabled until we return to campus. Discussion regarding not all events are posted.

Joint Staff/Faculty Senate Meeting – Jessie has not pursued yet. Faculty felt it is a good idea both Senates connect for shared concerns.

Action: Jessie will contact Phil Sawatzki to schedule when we are all back on campus.

V. New Business

Spring Graduation- Monica inquired what is the campus doing for Graduation, since Covid-19 has cancelled all group events. Stated that Dean Vosejka and Donna are

visiting with ASHC regarding options. Also an add in the IR is recognizing our graduates. Discussions of possible ideas.

Action: Angela & Monica will comprise suggestions to submit to Jessie, Jessie will forward this to Paige, Donna, Sarah & ASHC, also noting Staff Senate would like to help in any way needed.

Staff Senate Team – Jessie created a Staff Senate Teams in Teams. Anyone can join this link.

Treasurer: Cari will end her role as Treasurer in Staff Senate 4/15/2020. Melanie volunteered to fill this position until the June appointment. Cari will assist Melanie with any questions.

VI. Committee Updates

One on One with Dean Vosejka – Jessie

Diversity – Jessie

- No updates. We are sharing interesting news articles related to diversity and inclusion on our [page hosted by the library](#).

QWL – Mary Ann

- End of year luncheon and Helena College day of service were cancelled.
- We are still awarding the Employee Excellence Award. Nominations are due by Wednesday April 15. Nomination form can be found on the QWL webpage. Please email nomination forms to Mary Ann.

Safety – Melissa

- Continuing to update protocol manual, several versions to pull from.

MUSSA- Monica

- The committee selected two nominees out of eleven: Laura Gittings-Carlson at MSUB and Jodi Todd at UM. These two will be put forth to the Board of Regents for the final decision. Their nominations are attached to the email announcing this meeting. Mary Ann George was nominated from Helena College, but
 - The May Board of Regents meeting will be conducted virtually.

SEP-Vacant

- According to Sandy Bauman, this has been on the back burner since the transition to online instruction.

IDEA-Jessie

- Accreditation: Our MidCycle Evaluation Visit was held virtually at the end of March. No formal recommendations were made, and the evaluators feel that we are on track for a successful comprehensive evaluation in 2024. We will get a written report from NWCCU later this summer.

Professional Development-Karina

- The committee does have some funding, so if you find some opportunities, please apply.

VII. Additional Items

Trivia Night – Monica advised to much going on to set up. Maybe in the summer.

Walt – Monica stated Walt’s last day is 4/24/2020.

Work Space – Mary Ann is asking for photos of your home workspace to post .

Employee Awards – Employee Excellence Award nominations due by 4/15.

VIII. Adjournment

Meeting Adjourned at 10:55 am