

STAFF SENATE

Minutes

Room 210 – 10/10/2019

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| <input checked="" type="checkbox"/> Pate, Jessie/ President
<input checked="" type="checkbox"/> Latham, Monica /Vice President
<input checked="" type="checkbox"/> Schwen, Cari /Treasurer
<input checked="" type="checkbox"/> Mary Twardos /Secretary
<input checked="" type="checkbox"/> Adamek, Marika
<input checked="" type="checkbox"/> Adams, Julie
<input type="checkbox"/> Ball, Delouis
<input type="checkbox"/> Caldwell, Kim
<input type="checkbox"/> Colpitt, Janice
<input type="checkbox"/> Crook, Michael
<input checked="" type="checkbox"/> Ebert, Anna
<input checked="" type="checkbox"/> Emmart, Amber
<input checked="" type="checkbox"/> Fife, Kristine | <input type="checkbox"/> Fife, Tyler
<input checked="" type="checkbox"/> George, Mary Ann
<input checked="" type="checkbox"/> Gifreda, Laura
<input checked="" type="checkbox"/> Guerin, Bridget
<input type="checkbox"/> Hanson, Parker
<input type="checkbox"/> Hecht, Tarun
<input checked="" type="checkbox"/> Heinitz, Melanie
<input type="checkbox"/> Howard, Beau
<input type="checkbox"/> Johnson, Brenda
<input checked="" type="checkbox"/> King, Angela
<input type="checkbox"/> Kolar, Tiffany
<input type="checkbox"/> Marston, Mike
<input type="checkbox"/> Miller, Candice
<input checked="" type="checkbox"/> Mortimore, Kathy | <input type="checkbox"/> Moulton, Karina
<input type="checkbox"/> Mousel, Melissa
<input type="checkbox"/> Nelson, Jeff
<input type="checkbox"/> Odermann, Rick
<input checked="" type="checkbox"/> Parker, Kylie
<input checked="" type="checkbox"/> Payne, Paige
<input type="checkbox"/> Rogers, Tony
<input type="checkbox"/> Scholl, Kyle
<input type="checkbox"/> Steckler, Tammy
<input type="checkbox"/> Stergar, Christy
<input type="checkbox"/> Thompson, Greg
<input type="checkbox"/> Wagner, Cole
<input type="checkbox"/> Zigan, Amanda |
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I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 9:34 A.M.

II. Review of Minutes

Motion to approve the September minutes by Kris Fife, seconded by Kathy Mortimore.

III. Treasurer's Report

Cari reported \$499.70 balance. (Note additional \$1,000 dog-eared for Staff Senate Professional Development)

IV. Old Business

Bryant Tour – Awesome, HC Design students may enjoy, as well as HC Leadership

Work Plan – Moved to November meeting

Chili Cook Off – Plan for February 2020

V. New Business

Soup Fest- For Faculty & Staff, 10/31/19 on both campuses, soup and desert in designated areas on campus, we tour, taste and vote. Bring your own bowl and spoon.

2:30pm Student Center award of "Soup Master"

Communication Plan- Donna in Marketing would like a year schedule for Staff Senate events.

Jessie will send to Donna.

Bowling Free Sponsored by ASHC- Friday, 10/25/19 @ 9pm. ASHC inquired if SS would donate food for the event, *only cake or cupcake outside food is allowed at the bowling alley.*

Cari Advised Staff Senate money cannot be used to purchase food for students.

Bryant Outreach- Stephanie Hunthausen/K12 Partnerships inquired if Staff Senate would contribute \$100 for a Bryant visit event.

Committee voted to contribute \$50 for this event, Kris 1st, Mary Ann 2nd, all in favor.

Professional Development Money – Discuss at November meeting ideas, perhaps several committees can pool monies for a guest speaker.

Coffee Wednesday's ASHC Organized - ASHC inquired if SS would host a Wednesday, (*tent. expense \$86*). Cari Advised Staff Senate money cannot be used to purchase food for students. Angela will visit with ASHC regarding local companies to host a Coffee Wednesday, with their company hosting an information table.

Giving Campaign – Adopt a student for holiday giving. Moved to November meeting

Festival of Trees - 32nd Intermountain Annual fund raiser, theme of “Sparkle of Hope”.

Staff Senate will sponsor. Committee: Bridget, Marika, Angela, Paige, Kylie & Mary will decide either table tree, wreath or swag.

Welding Raffle – Welding Club is raffling a sign, tickets \$4, Bridget will send us the flyer.

Cookie Exchange & Door Decorating - Moved to November meeting.

Support of Thursdays @ HC – Try to attend more events.

Regents Award for Excellence – See your MUSings Newsletter for information.

VI. Committee Updates

Diversity – Jessie

Hosted the Suicide Prevention training, talk about diversity at Helena College and in higher ed, Tribal Flag blessing. Impromptu button-making in the Student Center Wednesday during club rush. Thinking about a panel of women in science classes at HC for October.

QWL – Mary Ann

Working with HR to find ways to encourage and enable employees to attend more wellness and enrichment activities. Development in going-over “Volunteer Day 2020”.

Safety – Jessie

No update.

MUSSA- Jessie & Monica

The Regents’ Award for Excellence in University System Citizenship will now include and recognize outstanding staff across the MUS. MUSSA will provide the Commissioner’s Office with two to three staff nominations for this recognition award by April 1, 2020. The Commissioner will select the award winner(s) from submissions and they will be recognized at the May 2020 Board of Regents meeting.

SEP- Cari

Met on 9/26, currently reviewing action plans. Action plans include: AAS Completion (Pathways), Dual Credit incentives, Internships, Momentum Year (already happening), CRM/Scheduling Software, and Comprehensive Marketing Plan. Will continue reviewing action plans on the 14th. The action planning phase helps to project costs, potential enrollment gains, who is responsible for design and implementation, timelines, and tools necessary

IDEA-Jessie

Will review all work plans in the next few weeks/months, will look at where we might need to encourage more focus in the coming year. Preparing for accreditation site visit in March.

Professional Development-Karina

No Update.

VII. Additional Items

Montana Campus Compact - 2019 Montana Student Volunteer Award & 19th Annual Montana Athletes in Bryant Art Installation Wall – Angela working with Ryan, possibly HC art students can participate.

Student Award - see attachment

VIII. Adjournment

Meeting Adjourned at 10:30am