

STAFF SENATE

Minutes

Room 112 – 08/13/2019

Pate, Jessie/ President
 Latham, Monica /Vice President
 Schwen, Cari /Treasurer
 Mary Twardos /Secretary
 Adamek, Marika
 Adams, Julie
 Baker, Lori
 Caldwell, Kim
 Colpitt, Janice
 Crook, Michael
 Ebert, Anna
 Emmart, Amber
 Fife, Kristine

Fife, Tyler
 George, Mary Ann
 Gifreda, Laura
 Guerin, Bridget
 Hecht, Cherise
 Heinitz, Melanie
 Johnson, Brenda
 Jose, Clare
 Kolar, Tiffany
 Marston, Mike
 Miller, Candice
 Mortimore, Kathy
 Moulton, Karina

Mousel, Melissa
 Odermann, Rick
 Parker, Kylie
 Peterson, Keegan
 Rogers, Tony
 Reighard, Eric
 Scholl, Kyle
 Steckler, Tammy
 Stergar, Christy
 Thompson, Greg
 Wagner, Cole
 Zigan, Amanda

I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 9:05 A.M.

II. Review of Minutes

Motion to approve July minutes by Mary Ann. Seconded by Julie Adams. All in favor.

III. Treasurer's Report

Cari reported \$680.00 balance. (Note additional \$1,000 dog-eared for Staff Senate Professional Development)

IV. Old Business

Update on Recycling—Val Curtin sent an email out regarding recycling 9/6/2019

Welcome Gifts + Onboarding – Spend \$3.75 each new employee Welcome gift, (pen, highlighter & post its), purchase items from HC Bookstore. Committee approved a \$40 budget for the year. No formal okay from HR Director needed.

SS Meetings Future Date Survey – 2nd Tuesday of the month- 9am – Monica Latham will send the Room Reservation, 10-15 people.

Week of Welcome – Staff Senate will provide lawn games and otter pops: 8/27, 11-1pm @ Don, 8/28, 12-1pm @ AP Campus. Borrowed yard games from Marketing and Karina brought. Julie sent out volunteer schedule. Gifts of water bottles and pens for students.

Bryant Construction – Monica will send an email to Val Curtin with photos of Staff concerns.

Records Retention – All should provide Cari with how they retain records. Should there be a professional development for campuses? Therese Collette sent out 2 calendar invite options to the campuses: 10/15, 8:30am-11:30am, room 002 **OR** 10/18, 1-4pm room 002.

VI. New Business

Kickball – Committee planning a kickball potluck, Friday 9/20, 5pm @ Ramey Park, with \$200 budget. Cari will calendar invite HCeveryone, Mary Ann will reserve the field, Julie will submit maintenance

request for the grill delivery, Mary will visit with Karina if any leftover food around. Jessie will confirm early release.

Special Thank You- John Hartman gifted the lunch room with Keurig coffee cups and a tray, Thank You John Hartman!

Staff Senate Work Plan FY19 - Jessie spoke committee needs to choose 3-5 efforts we will work towards this year. What will we do and how its outcome affects the campus. Due end of September. Also need to finish last year's results.

VIII. Committee Updates

Diversity

QWL

Safety

MUSSA

SEP

IDEA

IT

VIV. Additional Items

VV. Adjournment

Meeting Adjourned at 9:45am