

STAFF SENATE

Minutes

Room 204 – 03/13/2019

- Pate, Jessie/ President
- Latham, Monica /Vice President
- Schwen, Cari /Treasurer
- Merzlak, Traci/Secretary
- Adamek, Marika
- Adams, Julie
- Baker, Lori
- Caldwell, Kim
- Colpitt, Janice
- Conard, Wyatt
- Crook, Michael
- Eaton, Ed

- Ebert, Anna
- Fife, Kristine
- Fife, Tyler
- George, Mary Ann
- Gifreda, Laura
- Guerin, Bridget
- Hecht, Cherise
- Heinitz, Melanie
- Hunthausen, Stephanie
- Jessee, Casey
- Johnson, Brenda
- Jose, Clare
- Kolar, Tiffany

- Marston, Mike
- Miller, Candice
- Mortimore, Kathy
- Moulton, Karina
- Odermann, Rick
- Parker, Kylie
- Rogers, Tony
- Steckler, Tammy
- Stergar, Christy
- Thompson, Greg
- Twardos, Mary
- Wagner, Cole

I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 2:05 P.M.

II. Review of Minutes

Motion to approve February minutes with the change of volunteer for Fun Run committee from Julie Adams to Bridget Guerin by Bridget Guerin. Seconded by Monica Latham.

III. Treasurer's Report

Cari (Treasurer) reported \$9.39 was spent on soap for the staff break rooms.

IV. March Anniversaries

- 2 Years - Monica Latham
Keegan Peterson
- 3 Years - Lori Baker
Greg Thompson
- 5 Years – Karina Moulton
- 7 Years - Mary Twardos
- 15 Years – Tammy Steckler

V. Old Business

Manager Appreciation – Ice cream social scheduled for March 22nd 2:30pm. Monica Latham will create invites and email to everyone to invite their immediate supervisor/managers. Reminder to send them an appointment on their calendars as well. Decided to offer strawberry shortcake with other fruit options this year to change it up.

VI. New Business

Professional Development Opportunities – There was interest in the two topics “Interviewing” & “Employee Engagement”. Not enough information regarding the “Facilitation Training”, therefore Jessie will request more information from Mary Lannert and communicate with everyone to determine if this group would have interest and/or participation.

Additional discussion – Traci Merzlak will be assuming the Interim Financial Aid Director role, therefore will not be continuing as Secretary. Karina Moulton offered to do it temporarily. It needs to be filled until July 1, 2020. This position runs concurrent with the Vice President position.

VII. Committee Reports

- Diversity – Diversity Wednesdays will be hosting a Working Mom session. In addition, the art contest with the theme “Social Justice” had 10-12 pieces submitted. They will be displayed in the library. Diversity committee will be supporting the upcoming Autism Presentation.
- QWL – Updates from Mary Ann –Planning for upcoming luncheon, longevity awards. Tai Chi classes and Healthy Snacks are happening. Petitioned the Cabinet to quantify staff enrichment time spent for certain activities. This will help with clarity whether staff are on the clock or not for various events. Also planning to promote a “Take Your Break” initiative.
- MUSSA – Update from Jessie they are working to compare staff senate groups among each college to see where the likenesses and differences are with these groups.
- SEP – Update from Cari – 19 proposals were submitted. They will start scoring them and work with Lew Sanborne when he visits 3/19 & 3/20/19.

VIII. Additional Items

Color Run is tentatively planned for 4/25/20, working with the Foundation to get help with the event.

Helena College Day – is on Friday- ~~4/26/19~~ ~~3/29/19~~ of spring break week. Will be a volunteer day, the details are being worked out and will be sent out soon.

Reminder to participate in the Painting Party event coming March 28th, sign up is in the staff break room.

VIII. Adjournment

Meeting Adjourned at 2:54 pm.