



STAFF SENATE

Minutes
Room 204 – 02/20/2019

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|--|---|--|
| <input checked="" type="checkbox"/> Pate, Jessie/ President | <input type="checkbox"/> Fife, Tyler | <input type="checkbox"/> Miller, Candice |
| <input checked="" type="checkbox"/> Schwen, Cari /Treasurer | <input checked="" type="checkbox"/> George, Mary Ann | <input checked="" type="checkbox"/> Mortimore, Kathy |
| <input checked="" type="checkbox"/> Merzlak, Traci/Secretary | <input checked="" type="checkbox"/> Gifreda, Laura | <input type="checkbox"/> Moulton, Karina |
| <input type="checkbox"/> Adamek, Marika | <input checked="" type="checkbox"/> Guerin, Bridget | <input type="checkbox"/> Odermann, Rick |
| <input checked="" type="checkbox"/> Adams, Julie | <input type="checkbox"/> Hecht, Cherise | <input checked="" type="checkbox"/> Parker, Kylie |
| <input type="checkbox"/> Baker, Lori | <input checked="" type="checkbox"/> Heinitz, Melanie | <input type="checkbox"/> Rogers, Tony |
| <input checked="" type="checkbox"/> Caldwell, Kim | <input checked="" type="checkbox"/> Hunthausen, Stephanie | <input checked="" type="checkbox"/> Steckler, Tammy |
| <input type="checkbox"/> Colpitt, Janice | <input type="checkbox"/> Jessee, Casey | <input type="checkbox"/> Stergar, Christy |
| <input type="checkbox"/> Conard, Wyatt | <input type="checkbox"/> Johnson, Brenda | <input type="checkbox"/> Thompson, Greg |
| <input type="checkbox"/> Crook, Michael | <input type="checkbox"/> Jose, Clare | <input checked="" type="checkbox"/> Twardos, Mary |
| <input type="checkbox"/> Eaton, Ed | <input type="checkbox"/> Kolar, Tiffany | <input type="checkbox"/> Wagner, Cole |
| <input type="checkbox"/> Ebert, Anna | <input checked="" type="checkbox"/> Latham, Monica | |
| <input checked="" type="checkbox"/> Fife, Kristine | <input type="checkbox"/> Marston, Mike | |

I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 2:04 P.M.

II. Review of Minutes

Motion to approve January minutes by Monica Latham. Seconded by Kylie Parker.

III. Treasurer's Report

Cari (Treasurer) reported Petty Cash has a balance of \$778.50. Budgeted funds are still at \$680.

IV. February Anniversaries

- 5 Years - Ann Willcockson
- 7 Years - Julie Adams
- 12 Years – Mary Lannert

V. Old Business

Chili Cook-Off –Donaldson Campus was held today and we had four entries. 2/21/19 for Airport Campus. Discussed the possibility of having advanced sign-ups for next year to increase participation

“Love the Staff Break Room” – Committee requested \$10.00 for sponges and dish soap for AP Campus to get through until new budget year.

Kris Fife made motion to approve \$10.00 for supplies.
Seconded by Mary Ann George. All voted in favor.

VI. New Business

Manager Appreciation – Ice Cream social scheduled for March 27. Due to low participation last year during the spring break it was decided to try hosting this on Friday, March 22.

Vice President Appointment – 1-year term This is due to Hayley Blevins leaving Helena College. Jessie provided an overview of the position duties. Monica Latham offered to tentatively accept the position pending approval from her supervisor.

Helena College Day – 4/26/19 No classes that day and it is for employees & students. Event is still in planning stages and Julie Adams & Kylie Parker volunteered to help from Staff Senate.



Additional discussion – ideas for a possible Color Fun Run to be explored. Cari Schwen, Jessie Pate, & Briget Guerin will volunteer to work on this event.

Deleted: Julie Adams

VII. Committee Reports

- Diversity – Update from Stephanie – Diversity Wednesdays will be hosting two speakers for the March sessions. In addition, the art contest is in progress with the theme “Social Justice”.
- QWL – Updates from Mary Ann – This committee will be taking on the staff and faculty Birthday Cards. We received an MUS Wellness Grant to host a 6-week Tai Chi class starting 2/28/19.
- Safety – Updates from Mary – Restroom changes completed. Parking Lot lights replaced. Inspections of Labs and Fire Extinguishers are in progress.
- MUSSA – Update from Jessie a new employee survey will be forthcoming.
- SEP – Update from Cari – Submit proposals!
- IDEA – Update from Jessie updated that they have completed mapping out all areas.

VIII. Additional Items

Reminder to participate in the Painting Party event coming the end of March.

VIII. Adjournment

Meeting Adjourned at 3:03 pm.