

STAFF SENATE

Minutes

Room 123 – 9/12/2018

- Pate, Jessie/ President
- Blevins, Hayley/Vice President
- Schwen, Cari /Treasurer
- Merzlak, Traci/Secretary
- Adamek, Marika
- Adams, Julie
- Caldwell, Kim
- Colpitt, Janice
- Conard, Wyatt
- Cooper, Lori
- Crook, Michael
- Drew, Jonathan

- Eaton, Ed
- Fife, Kristine
- Fife, Tyler
- George, Mary Ann
- Gifreda, Laura
- Guerin, Bridget
- Hecht, Cherise
- Heintz, Melanie
- Jessee, Casey
- Johnson, Brenda
- Jose, Clare
- Latham, Monica
- Marston, Mike

- Miller, Candice
- Moulton, Karina
- Odermann, Rick
- Parker, Kylie
- Pung, Stephanie
- Rogers, Tony
- Steckler, Tammy
- Stergar, Christy
- Thompson, Greg
- Twardos, Mary
- Wagner, Cole

I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 2:06 P.M.

II. Review of Minutes

August minutes approved with correction to Anniversary month from June to August. Approved by Monica, seconded by Cari.

III. Treasurer's Report

Nothing to report. No activity since the last meeting.

IV. Helena College August Anniversaries

- 2 Years
 - Michael Crook
- 3 Years
 - Hayley Blevins
- 7 Years
 - Candi Miller

V. Old Business

- **Lewis & Clark De-escalation Training.** Therese has this scheduled information will be coming about details.
- **Kickball 9/21/2018.** Staff can get off at 4:00 only if attending the event. Mary Ann will post an invite flyer, sign-up sheet and send an email to HC Everyone. Karina is picking up buns and condiments (Monica is her back up). To try allowing everyone playing time, will start playing at 4:30 so the 5:00 arrivals can participate in the kickball.
- **Festival of the Trees.** Event is 2 months away and the theme is Cowboy Christmas. Need someone to take the lead on the project. Jessie will check with Mary Twardos and let everyone know if it is a go or not.

VI. New Business

- **Staff Senate Strategic Plan**

Discussion was held as to which of the Helena College 2018-2022 Strategic Goals the Staff Senate should set for the year. Options listed were Strategic Goal #1 – 3, Strategic Goal #3 – 1,2 or 3, & Strategic Goal #4 – 3.

- ✓ **Strategic Goal #1-3.** We can measure this by emailing positive activity that happened from collaboration between departments to add to the agenda monthly. In the same light, if there are efforts that anyone needs guidance on to improve, we will add to the agenda for discussion and improvements.
- ✓ **Strategic Goal #3-1.** We currently foster civic engagement activities through the Stuff the Bus and the Chili Cook off fundraising for Helena Food Share. We want to add to this moving forward with possibly a “Bryant Tree” with needs they have for the holiday season or any other specific entity that we choose to sponsor. Possibility of a clothing drive or coat drive.
- ✓ **Strategic Goal # 4-3.** ***Due to time running out, this goal will need further discussion. The possibility of collaborating with the Diversity Committee and sponsoring some Professional Development this upcoming year as an option.*

VII. Committee Reports

- Diversity – Had first lunch meeting and it was successful. The upcoming MTV Movie “White People” is in 2 weeks – highly recommended.
- Quality of Work Life- Mary Ann reported. They are working on the results of the Staff Survey. Trying to provide ideas as we move forward.
- MUSSA -Jessie Pate / Hayley Blevins have not met.
- SEP-Cari – Finalizing calendars for upcoming visits.
- Jessie requested someone to attend the monthly cabinet meetings to represent Staff Senate. She will attend first round then group will find a candidate.

VIII. Additional Items

IX. Adjournment

Meeting Adjourned at 2:58 pm.