

## STAFF SENATE

*Minutes*

*Room 207 – 8/9/2018*

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|--|--|---|
| <input checked="" type="checkbox"/> Pate, Jessie/ President        | <input type="checkbox"/> Fife, Kristine              | <input type="checkbox"/> Moulton, Karina            |
| <input checked="" type="checkbox"/> Blevins, Hayley/Vice President | <input type="checkbox"/> Fife, Tyler                 | <input type="checkbox"/> Odermann, Rick             |
| <input checked="" type="checkbox"/> Schwen, Cari /Treasurer        | <input checked="" type="checkbox"/> George, Mary Ann | <input checked="" type="checkbox"/> Pung, Stephanie |
| <input type="checkbox"/> Merzlake, Traci/Secretary                 | <input type="checkbox"/> Gifreda, Laura              | <input type="checkbox"/> Reighard, Eric             |
| <input type="checkbox"/> Adamek, Marika                            | <input type="checkbox"/> Guerin, Bridget             | <input type="checkbox"/> Rogers, Tony               |
| <input checked="" type="checkbox"/> Adams, Julie                   | <input type="checkbox"/> Hecht, Cherise              | <input type="checkbox"/> Schweitzer, Kylie          |
| <input checked="" type="checkbox"/> Caldwell, Kim                  | <input checked="" type="checkbox"/> Heintz, Melanie  | <input type="checkbox"/> Steckler, Tammy            |
| <input type="checkbox"/> Colpitt, Janice                           | <input type="checkbox"/> Jessee, Casey               | <input type="checkbox"/> Stergar, Christy           |
| <input type="checkbox"/> Conard, Wyatt                             | <input type="checkbox"/> Jose, Clare                 | <input type="checkbox"/> Thompson, Greg             |
| <input type="checkbox"/> Cooper, Lori                              | <input type="checkbox"/> Kuser, Ben                  | <input type="checkbox"/> Twardos, Mary              |
| <input type="checkbox"/> Crook, Michael                            | <input checked="" type="checkbox"/> Latham, Monica   | <input type="checkbox"/> Wagner, Cole               |
| <input type="checkbox"/> Drew, Jonathan                            | <input type="checkbox"/> Marston, Mike               | <input type="checkbox"/> Watson, Colleen            |
| <input checked="" type="checkbox"/> Eaton, Ed                      | <input type="checkbox"/> Masolo, Misty               |   |
|  | <input type="checkbox"/> Miller, Candice             |   |
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### I. Call to Order

Jessie (President) called the Staff Senate meeting to order at 2:04 P.M.

### II. Review of Minutes

July minutes approved as circulated. Approved by Cari, seconded by Mary Ann.

### III. Treasurer's Report

Nothing to report. No funds have been spent since the last meeting.

### IV. Helena College August Anniversaries

- 1 Year
  - Beau Howard
  - Marika Adamek
  - Ed Eaton
- 2 Years
  - Janice Colpitt
  - Mike Marston
- 3 Years
  - Kimberly Caldwell
- 4 Years
  - Jessie Pate

### V. Old Business

- **Lewis & Clark De-escalation Training.** Scheduled for 8/21/2018 and 8/23/2018

- **Kickball 9/21/2018.** The dean has approved 1 hour of release time to attend the kickball tournament. Sandy Bauman and Kirk Lacy will be grilling. Brenda's husband may volunteer to grill. Julie is working on the field. Mary Ann will create an invite and sign-up sheet.
- **Festival of the Trees.** Will table and discuss at the September meeting.
- **WOW (Week of Welcome)**
  - Plan has been made, Hayley gave an overview of schedule. Staff Senate will sponsor musical chairs on Monday, August 27, 12-1.

#### VI. New Business

- **Community Resource & Wellness Fair 9/5/2018.** Stephanie brought attention to the upcoming fair, a save the date will be coming soon.
- **Committee Restructure, One on One with Kirk Lacy**
  - College council and budget committee have been eliminated
  - Cabinet members will be asked to attend a portion of staff senate meetings
  - Staff Senate will send representatives to cabinet meetings
  - Staff Senate provided comments on monthly all campus meetings. These meeting should not be every month. All campus meetings should have a specific goal.

#### VII. Committee Reports

- Diversity – Having a lunch on 8/24/2018 from 12-1 to recruit new members and talk about diversity for the upcoming year
- Quality of Work Life- Mary Ann reported. Have not met yet this summer. Will be helping out with OWL.
- Safety-Not present, Michael Crook
- MUSSA -Jessie Pate / Hayley Blevins, have not met, will meet 8/10.
- SEP-Cari. In the process of breaking out into specific work groups. More information will come during IDD.
- Other-One-on-One with Dean Lacy. Reported in new business.

#### VIII. Additional Items

- HR-New hires. Melanie Heinitz.
- Need to discuss a new staff senate time.

#### IX. Adjournment

Meeting Adjourned at 3:00 pm.