

STAFF SENATE

Minutes

DON 112 – 11/09/2017

Johnson, Brenda/President
 Pate, Jessie/Vice President
 Schwen, Cari /Treasurer
 Greenwood, Jordyn/ Secretary
 Adamek, Marika
 Adams, Julie
 Blevins, Hayley
 Collette, Therese
 Conrad, Wyatt
 Cooper, Lori
 Drew, Jonathan

George, Mary Ann
 Gifreda, Laura
 Guerin, Bridget
 Hern, Jennifer
 Latham, Monica
 Leon, Lucinda
 Masolo, Misty
 Merzlak, Traci
 Pung, Stephanie
 Rogers, Tony
 Steckler, Tammy

I. Call to Order

Brenda Johnson (President) called the Staff Senate meeting to order at 2:02pm.

II. Review of Minutes

October minutes were approved with corrections.

III. Treasurer's Report

Cari Schwen gave the report \$521.48 in college account. The cast account remained at \$817.25.

IV. Old Business

- **Update on Advising Committee:** Need to get all responses in by the end of the day.
- **By-Laws:** Jane has them, but has not signed them at this time.
- **Commissioner:** He is still coming, there was discussion of asking about recording again, or having a few people take notes.
- **Chili Cook-off Discussion:** Tabled

V. New Business

- **Cookie Exchange:** Yes, everyone wants to do it again. There had been discussion that people would only participate if it was as big as last year. Need to organize to get more tables. Need to make 2 cookies per participant. Participants will bring two trays; one with their cookies to share, and one to collect cookies to take. Will take place Tuesday's after finals – Dec. 19th from 2:00-2:30.
- **White Elephant Exchange:** December 14th, there will be a potluck. There will be a theme for the potluck; Mary Ann, Therese, and Lucinda will work on the theme. Price of gift \$5.
- **December – Decorating Helena College:** Discussed different decorating options and decided on door decorating. Each group will pay for their own supplies. It will start on Nov. 27th and must be done by

Dec. 4th. No glitter and everyone should be mindful of maintenance and not make extra work. Brenda would get guidelines from leadership and let everyone know what they are.

VI. Committee Reports

- **College Council** **Brenda Johnson**
 - Minutes are being sent out to everyone
- **Diversity** **Jessie Pate**
 - Tonight is the pop-up museum
- **Quality of Work Life** **Mary Twardos**
- **Budget** **Karina Moulton**
- **Safety** **Roger Knapstad**
- **Calendar** **Jennifer Hern**
 - Thanks for the feedback. They voted on a calendar for next year. They were told they have to be closed on voting day. They will be running classes the Wednesday before Thanksgiving. Christmas Eve couldn't be taken off as it is a religious holiday. Jennifer agreed to send out the calendar so that everyone could see it.
- **MUSSA** **Brenda/Jessie**
 - Collecting information on turnover in the MUS System.
- **CEO Search Update**
 - Brenda knew just as much as everyone else did from the email that Jane sent out. There was concern about the commissioner appointing someone else. There was discussion about the form that was used to give feedback on David, any suggestions on how to better this form should be sent to Brenda.

VIII. Adjournment

Meeting Adjourned at 2:56pm.

Next Meeting: **December 14th in Room 112**