



Quality of Work Life
November 20, 2024 | 2:00 pm | TEAMS

QWL Mission:

Employees of Helena College who are happy, healthy, both mentally and physically, and positively involved in our campus community are better able to support our students' success. Therefore our mission is to encourage and promote camaraderie and an inclusive supportive workplace for all. (2021)

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals. (2022)

Minutes

Attending the meeting: Mary Twardos, Christy Stergar, Anna Thennis, Rick Henry, Kim Caldwell, Patricia Pierson

I. Review of Minutes: October 14, 2024 meeting minutes

Kim made a motion to approve the minutes and Rick seconded the motion. The vote was unanimous.

I. Treasurers report: Index H01026, 10/2/24 Cari confirmed \$1,500.00 money in account is for spring 2025 employee excellence award (\$1,000 grossed up). (Total cost of EEAward in 2023: 1,400.03) (Walnut plaque \$50) (Wall plaque plate \$4)

II. Old Business

Employee Excellence Award

- Renaming employee excellence award in Melanie's honor. Rick will make that recommendation in his other committees. Rick advised other committee on board approved accepted with they would like QWL to come up with a name. Melanie Heinitz Employee Excellence Award suggested and approved. Kim 1st Anna 2nd. We will also change the plaque on the hallway. If original full order a new wood and start new wood plaque with new name.

Holiday Cheer

- Flyer came out from Kylie Robyn is hosting the 15 day of December & Find Buddy & Dobby.
- Cari said he will host Cookie Exchange thinking Friday, December 20th.
- Snack & Hot Cocoa Kim & Trish would like to host snack / hot chocolate on Monday 12/16 1:30-4pm. In the Library.
- Ornament Exchange Monday 12/16 @ 12:30pm, in library

Giving Baskets

- Committee decided on February 2025 for the giving basket. *Ask Cari if tickets can be bought for 4 days to buy tickets Kim will double check with Cari.*
- Announce on the 3rd to join the event, Give till 2/18 to get together basket, then actual baskets photo on MMM 24th, on the 25th tickets sales that week and draw on Friday 2/28.
- Committee needs to ask permission for raffle approval- Kim visited with Cari yes okay, cash & debit, check. Sandy appropriate to do on campus. Donate funds to established scholarship (Melanie Heinitz Scholarship through HC Foundation) or nonprofit (Humane Society). Motion to give 100% to Melanie Heinitz Scholarship Christy 1st, Rick 2nd, all approved.

Employee Longevity Awards

- Suggested handing out glassware to recipients at a campus function, maybe at the State of the College at the end of spring semester in May, also maybe a power point to recognize.

III. New Business

Door Decorating Winter

- Paige Payne sent out flyer 11/19 regarding door decorating for campus.

Wellness Grant

- Mary emailed Neal Andrews MUS Wellness Contact, I can submit grant paperwork up to \$5,000. Committee think about what they would like to do for campus benefit eligible employees.

V. Next meeting: Wednesday, January 15, @ 2:00PM

VI. Adjournment @ 2:50pm.