



Quality of Work Life  
April 18, 2024 | 11:00 am | TEAMS

**QWL Mission:**

*Employees of Helena College who are happy, healthy, both mentally and physically, and positively involved in our campus community are better able to support our students' success. Therefore our mission is to encourage and promote camaraderie and an inclusive supportive workplace for all. (2021)*

**Helena College Mission:**

*Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals. (2022)*

## Minutes

**Attending the meeting:** Melanie Heinitz, Mary Twardos, Christy Stergar, Keri Jaynes, Anna Thennis, Rick Henry, Cari Schwen

**I. Review of Minutes: February 2024 meeting minutes**

Keri made a motion to approve the minutes as for February meeting after one date correction, and Melanie seconded the motion. The vote was unanimous.

**II. Treasurers report: \$1,500.00, money in account is for spring 2024 employee excellence award**

**III. Old Business**

- **Door Decorating Month of April:** 9 doors decorated. *Anna's flyer in the MMM. Spring Door or area Decorating (to have during the art showcase event 4/20 & when accreditors when here April 10- 12).*
- **Longevity Awards update:** Mary Twardos
  - Delivery Dates for Glasses to Employees Donaldson Friday 4/19 , AP Monday 4/22
  - Photos taken when given gift
  - Photo Flyer Christy will put together and Melanie will post in the MMM

- **Employee Excellence Award:**  
Award given May 7<sup>th</sup> at the State of the College campus event. Committee reviewing applications, recipient name on plaque & check.
- **May Activity Park Kickball with BBQ/potluck/games:** Tuesday, May 7<sup>th</sup> from 4:00-7:00 p.m. for all employees and their families @ Robinson Park. Rick relayed Sandy said she will donate the protein for the grill.
  - ✓ Keri would like to visit with Robyn to confirm to have on May 7<sup>th</sup>. Keri phoned park, the covered area is free unless someone else is there & we have to haul our own garbage.
  - ✓ Rick said he will grill. He will reach out to facilities to move the grill to the park.
  - ✓ Melanie will help with set up, napkins, plates, flatware, we have ketchup & mustard available. Melanie has a table from home she can bring.
  - ✓ Keri created a flyer, will separate to last names for potluck. Reminder to bring lawn chair & your own non-alcoholic beverages.
  - ✓ Veronica will set up games
  - ✓ May 4<sup>th</sup> noon for RSVP
  - ✓ Anna & Mary will help set up & break down
  - ✓ Keri email committee communication updates for this event
- **Trash Mob** – Keri advised Trash Mob was not a success. Cari shared facilities cleaned grounds prior to trash mob date. Christy shared with the committee the bags were thin, the wind ripped to shreds, felt good to clean up. “DCAC discussed and agreed that "classified staff can use up to 30 minutes of work time with supervisor approval" for the trash cleanup on the 9th. That's the statement that will need to be added to the flyer and any email or communication that is shared with the campus. DCAC also wants to thank the committee for organizing this event!”
- **Food Share Volunteer** - Anna Thennis anyone can volunteer @ Food Share warehouse across from FS pantry: Activity: Volunteer Night, Tuesday, April 23<sup>rd</sup> @ 4-6pm, Kid's food pack preparation. RSVP to Anna Thennis. Goal to have 15-20 from HC.

IV. **New Business :**

- Tabled to May meeting. Discuss any feedback about changing how QWL is approached in the future. Set up a meeting with Sandy to discuss what is the goal of this committee, group of Rick, Mary & Anna, bring the discussion to the May 23<sup>rd</sup> QWL meeting.

V. Next meeting: Thursday, May 23<sup>rd</sup> @ 11am

VI. Adjournment @ 11:51 am Anna motioned to adjourn.