Employees of Helena College who are happy, healthy, both mentally and physically, and positively involved in our campus community are better able to support our students’ success. Therefore our mission is to encourage and promote camaraderie and an inclusive supportive work place for all. (2021)

Minutes

I. Melanie called the meeting to order at 2:01. Members present: Christy Stergar, Melanie Heinitz (Chair), Robyn Kiesling, Cari Schwen, Mary Ann George, Rick Henry.

II. Review of Minutes: December meeting minutes Cari made a motion to accept the minutes and Mary Ann 2nd the motion. Motion passed with a unanimous vote.

III. Treasurer’s Report: See attachment below
Mary Ann will turn in receipts to MUS Wellness for Holiday Cheer Grant
Cari will transfer money from QWL Budget to Grant Award.
IV. Old Business
   a. Department Highlighting Report: Bridget & Mary Ann: Mary Ann reported that she has facilities employees and five Donaldson faculty to complete the Department Highlights. She thinks Bridget has highlighted all employees that she was assigned.
   b. Capital City Health Club Membership Costs a request from Kim Feig: Mary Ann will follow up with CCHC with the additional questions that members proposed. She will report at the next meeting or in an email if she gets the information sooner.
   c. Report from BOR on Entertainment Guidelines: Cari reported that the new guidelines will prevent us from using for luncheons and/or food trucks. When she asked for clarification from BOR they were vague and didn't give a definite “no”. At this point we should not spend our budgeted money on food. Committee members discussed alternatives to luncheons of food gatherings. Some suggestions were prizes or apparel. Check with Donna or Cari about Helena College Apparel purchases.

V. New Business
   a. Discounts for Students and Employee Discounts for skiing and golf. Kim Feig asked that we do some research about discounts offered for Golf and Skiing. The Carroll website looks like the discounts are only for students. Emily Schuff, Director of Student Life is researching for students.
   b. Helena College Service Day: April 15 is Helena College Day and we have done a Service Day in the past. Do we want to have a service day? Do we want to coordinate it? Are there other plans for that day? Could we do it on another day? Robyn will do some research and report back to the committee.
   c. February/March Online Basket Raffle: Mary Ann will work on this. Needs help. Committee members discussed themes: Getaway? Holiday? Spring Break? Tentative dates are baskets submitted by Friday March 11. Ticket sales Monday Tuesday, March 14 and 15 and winners drawn on Wednesday March 16 before Spring Break OR baskets turned in on Monday March 21 and tickets sold Tues, Wed and Thurs with the drawing on Friday March 25. Tickets are 1 for $1, 6 for $5 or 30 for $20.

VI. Adjournment Melanie adjourned the meeting at ???