

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

September 11, 2018 / 2:00 p.m. / DON 123

Call to Order/Introductions

Chair, Mary Ann George called the meeting to order at 2:04 pm.

Attendance

The following persons were present: Mary Ann George (Chair), Mary Twardos, Monica Latham, Bridget Guerin, Cari Schwen, Christy Stergar, Rick Henry, Jennifer Bergner, Mike Brown, Philip Sawatzki, Melanie Heinitz

Review of Minutes

Members reviewed the notes from the April meeting. Minutes approved from the April meeting with one correction.

Old/Ongoing Business

- I. Movie/Potluck Social
- II. Social Event of Community Service Ideas
 - a. Potluck
 - b. Field Day/Outdoor Event
 - c. Trash Mob
 - i. Would like to do one in the next two weeks, before weather changes
 - d. Cooking Demo

New Business

- III. 2018 Employee Engagement and Satisfaction Survey
 - a. QWL is tasked with analyzing the survey results, summarizing findings, and providing recommendations.
 - b. Mike Brown gave overview of results
 - c. Committee is going to work on creating notes, suggestions, and action items for next meeting.
 - d. Mary Ann will create folder in employee drive for survey results and committee input.
- IV. Program Plan due October 1
 - a. Need to choose a strategic goal to focus on
- V. Wellness Newsletter
- VI. QWL role in onboarding
 - a. With current changes in personnel will table this for now.
- VII. MUS Wellness Grants
- VIII. Helena College Day
 - a. Going to see what is planned for that day and possibly suggest an event

General Discussion

General discussion and brainstorm of activity ideas.

Adjournment

Meeting adjourned at 3:09 pm.