

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

December 8, 2017 / 2:00 p.m. / DON 112

Call to Order/Introductions

Chair, Mary Ann George called the meeting to order at 2:08 pm.

Attendance

The following persons were present: Mary Ann George (Chair), Cari Schwen, Mary Twardos, Christy Stergar, Bridget Guerin, Rick Henry.

Review of Minutes

Members reviewed the minutes from the November meeting. After one correction noted Cari made a motion to approve the minutes and Bridget seconded. Minutes were approved by a unanimous vote.

Old/Ongoing Business –

Winter End of Semester Luncheon

Date is Monday December 18. Ben sent out a calendar invite. Chili O'Brien's catering.

Luncheon Activity

A silent auction raffle that allows one free entry for everyone in attendance with the possibility of purchasing more tickets for a particular raffle item. The funds raised would be donated to a charity. A jar for attendees to vote on a charity will be provided, along with a suggested list of possibilities, one ballot will receive the raised funds.

Luncheon Entertainment

16 Board games Cari Schwen has purchased.

Retiring Staff & Faculty- **Moved to January meeting**

New Business-

- Gender Neutral Restroom on Campus. - **Moved to February meeting with guest speaker**
- Suggested QWL sponsor a movie in January with lunch potluck
- New employees – do they know they need to be on a committee, maybe a reminder from Summer. Also QWL recruitment campaign
- Glen Ziegler confirmed the Welding Program will make Spring awards

ACTION ITEMS:

- Cari has 12 jars, Christy also has jars
- Cari providing money box for ticket purchase (hoping 7-8 silent auction items)
- Mary Ann purchasing beverages
- Monica purchasing table candy
- Mary Ann will post sign of who selected what entre
- Christy will create list of possible charities to vote for
- Mary Ann will visit with Leadership regarding budget increase

Mary Ann adjourned at 2:45 pm