

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

October 13, 2017 / 2:00 p.m. / DON 112

Call to Order/Introductions

Chair, Ben Nickol called the meeting to order at 2:05 pm.

Attendance

The following persons were present: Ben Nickol (Chair), Cari Schwen, Mary Twardos, Christy Stergar, Mary Ann George, Bridget Guerin, Monica Latham.

Review of Minutes

Members reviewed the minutes from the September meeting. Mary Ann made a motion to approve the minutes and Cari seconded. Minutes were approved by a unanimous vote.

Old/Ongoing Business

Trivia Interest?

Mary Ann has posted the fall semester schedule for trivia nights. If attendance is low she will probably not advertise moving forward.

Helena College Informal Happy Hour

Ben proposed having a gathering at Lewis and Clark Brewery. Dates were discussed and Thursday November 9 was chosen. The college is closed on Friday November 10. Ben will take the lead on this event.

Winter End of Semester Luncheon

Date is Monday December 18. Ben confirmed the date with Leadership. Ben will send out a calendar invite (*Mary Ann?*) Committee discussed changing caterers. Christy will research the following vendors: Taco del Sol, La Paz, Café Zydeco. If anyone has other ideas please let Christy know or get her the information to consider.

Gift Baskets

Committee members discussed alternatives to the gift basket tradition. Mary Ann shared history of table decorating pre-gift baskets. Cari stated that staff had suggested baskets be created and them offered as a door prize at the luncheon. A discussion about returning to table decorating also occurred. No decision was made. Committee members will go back and get feedback from colleagues regarding baskets table decorating, etc.

Fall Service Opportunities

Does Helena College still take care of highway in east valley?

Trail day opportunity has passed for the fall/winter season. Will look for dates in spring. Should we plan for one event in fall and one in spring?

Suggestion made to clean the grounds around the rental houses and/or a trash mob this fall before the weather turns. [Mat Schmidt popped in and talked about making the rental house a haunted house. Do we want to go there? Very short window but may be an idea for next year]. Most successful when people can use work time to participate. Mary

Ann will get with Leadership and Maintenance to schedule a day or days. Suggestion to schedule a day and let people go over when their schedule allows eliminates the coverage challenge for staff.

Wellness Flyers

Mary Ann laminated the posters and gave to Elizabeth S.S. They have been posted on the wellness bulletin boards in the restrooms. Bridget stated that the Airport Campus did not receive any posters. Mary T will check on this and get the posters to the APC.

Chairperson Elections

The committee approved the appointment of Mary Ann as the new Chair of the Quality of Worklife Committee. Thanks to Ben Nickol for his leadership over the last several years.

ACTION ITEMS:

- Mary Ann will meet with Leadership and Maintenance to schedule a clean-up day before the end of fall semester and before bad weather.
- Mary Ann will reschedule the November meeting
- Mary Ann will verify whether Helena College still maintains the highway in the east valley

- Ben will send out an invitation to Lewis and Clark Brewery Nigh on Thursday November 9.
- Ben will send a calendar invite to Winter Luncheon on December 18 the week after Thanksgiving Break.

- Christy will research caterers for the Winter Luncheon and report via e-mail to committee to make a decision.

- All will ask colleagues about interest in doing an all campus event (?) in conjunction with the winter luncheon.

Meeting adjourned at 2:50 pm