

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

September 8, 2017 / 2:00 pm / DON 112

Call to Order

Ben Nickol called the meeting to order at 2:09 pm.

Attendance

The following committee members were present: Ben Nickol (Chair), Christy Stergar, Cari Schwen, and Monica Latham.

Old Business

The May minutes were reviewed by members in attendance. Cari motioned for the minutes to be approved as written and Monica seconded. The minutes were approved by a unanimous vote.

New Business

- Committee Chair – Ben will be stepping down as the QWL committee chair. To date Mary Ann George is the only volunteer to head the committee. All are welcome to throw their name in the ring. If Mary Ann is unopposed she will become the new chair at October's meeting. If there are multiple candidates then the committee will vote on it at October's meeting. Ben will remain on the QWL committee until the new chair is established and to create a smooth transition.
- Winter Luncheon – The Monday after fall classes end seems to be a traditional day for the luncheon. This year the last day is December 15th so the luncheon is tentatively slated for Monday December 18th from 11:30-1:00. Christy will reserve the room and schedule maintenance and IT. Ben will talk to Chad to ensure no conflicts exist for that day. Additionally, Ben will check to make sure that QWL will not have any additional budget cuts prior to planning. Christy is exploring new catering options for the winter luncheon. In the past we have tried to hold one of the luncheons at the airport campus but the logistics of this are difficult. The feeling was that it did not increase attendance among airport staff and faculty and it creates more difficulty for Donaldson campus staff to attend and maintain coverage of their areas.
- Service Opportunities – In the past QWL has focused on Habitat for Humanity as its service project. Mary T. was approached in late spring by Habitat to see if staff and faculty wanted to participate in a volunteer day. Ben reminded the group that we are not locked in to Habitat and turn out has been historically low. He asked for suggestions. Christy suggested we look into the Trail Work Day hosted by Prickly Pear. Groups go out on a nearby trail and work to restore and clean up their assigned area. Cari mentioned cleaning up the College rental property that faces Bryant School as it's overgrown and looking very unkempt. The group suggested cleaning up the rental property may be a good substitute for the Fall Trash Mob. We would need to check with

Matt to ensure we are not stepping on any toes in maintenance. We would look to Habitat for Humanity when the weather turns cold and we need an indoor service project.

- Social Events – QWL has historically hosted trivia night as its only social event. Ben mentioned gathering at Lewis & Clark on a Friday at some point.
- Wellness – Mary Ann sent some wellness flyers to the meeting with Christy. The flyers are meant to encourage people to choose the stairs over the elevator. The flyers need to be reviewed and approved prior to being hung. Ben stated he would check with Barb McAlmond and potentially Elizabeth.

Looking Ahead

We will vote on a new chair at the October meeting so please try to attend. We will continue our discussion about service opportunities, the luncheon, social events, and wellness flyers.

Christy moved to adjourn and Monica seconded. The meeting adjourned at 2:38.