

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

May 10 / 3:00 / DON 120

Call to Order/Introductions

Chair, Ben Nickol called the meeting to order at 3:06 pm.

Attendance

The following persons were present: Ben Nickol (Chair), Cari Schwen, Mary Twardos, Christy Stergar, Mary Ann George, Bridget Guerin. Guest: Summer Marston

Review of Minutes

Members reviewed the minutes from the April meeting. Mary Ann made a motion to approve the minutes and Christy seconded. Minutes were approved by a unanimous vote.

Old/Ongoing Business

Spring Luncheon Check In

Christy reported that Food has been ordered from Chili's. A dish of deconstructed enchiladas will be provided for gluten/dairy allergies.

Ben will call and pay.

Mary Ann will post a list of attendees and what they ordered to help correct distribution.

We will not monitor the food but Ben asked that QWL members be aware of anything that may go awry and assist if possible.

Christy will cancel drink order

Josh will provide water on each table

Ben will purchase drinks

Mary will purchase chocolate and hi-chew for tables.

Cari reported that Centerpieces will be ready.

Mary reported that Tablecloths will be delivered Friday.

Ben will contact maintenance about room set up. Several groups have asked for time and space at the luncheon so Ben will schedule accordingly.

Members volunteered to help with set up and break down of the luncheon.

Longevity Awards

Ben reported that Glen has longevity awards ready to go. Ben will contact Glen and Bridget will help bring them over to Donaldson campus.

Crown Trophy will have the Employee Excellence and longevity pins ready for luncheon.

Recognition of Daniel at Luncheon

Summer asked that there be a time for recognition of Daniel's last luncheon and his contributions over the last 12 years. Ben will contact individuals who have been here for most of his time at Helena College and ask for a volunteer to say a few words. If not [we are sure someone will volunteer], Ben will say a few words after other awards have been given.

Habitat for Humanity

Mary reported the dates available for our participation. All dates had conflicts and it was decided that we would not set up a day this Spring/Summer.

Ben announced to the committee that he will not be chair next year. Members should think about their interest.

Meeting adjourned at 3:37 pm.