

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

April 19 / 3:00 / DON 120

**Call to Order/Introductions**

Chair, Ben Nickol called the meeting to order at 3:03 pm.

**Attendance**

The following persons were present: Ben Nickol (Chair), Cari Schwen, Mary Twardos, Christy Stergar, Rick Henry

**Review of Minutes**

Members reviewed the minutes from the March meeting. Rick made a motion to approve the minutes and Cari seconded. Minutes were approved by a unanimous vote.

**March College Council**

Ben shared QWL updates to College Council via email, attendance no longer required  
Summer will send a monthly UMHEveryone email with meeting updates

**Old/Ongoing Business**

*Trivia Night*

March 21, @ 7:30pm, Miller's Crossing, Mary Ann was to attend

**Spring Luncheon**

May 15<sup>th</sup> from 11:30 – 1:00 in the DON Student Center, Ben sent calendar invite

**Longevity Awards**

Twelve 5 year awards, Three 10 year awards, one 20 year award

**Employee Excellence Award**

Ben sent out 2<sup>nd</sup> reminder for nomination

Leadership discussed modification suggested; they felt after taxes the awards would be diluted, decision to not split to 2 recipients at this time.

Need to form a committee to select the winner, 1 staff, 1 faculty and last years winner

**Spring Newsletter**

Mary Ann sent 3/22/17

**Trash Mob**

Ben felt was successful; facilities supplied bags & pinchers, fun camaraderie benefiting the QWL college mission.  
Future monthly Fridays suggested

**Habitat for Humanity**

Mary will check if May 20 is available.

## **Wellness Reimbursement**

Remember to spend your \$85

Meeting adjourned at 3:37 pm.

### **ACTION ITEMS:**

- ✓ Ben: visit with Josh regarding soda or buy at Safeway & pick up chocolates
- ✓ Cari: Centerpieces, 16 tables
- ✓ Christy: confirm menu with Chili O'Brien's: Beef Enchiladas, Garlic Chicken Parmesan, Vegetarian Lasagna
- ✓ Christy: confirm room set up with facilities & IT needs
- ✓ Mary Ann: Send Survey Monkey with RSVP meal choice
- ✓ Mary: Order table cloths, 16 rounds, 4 52x114