

Helena College Quality of Worklife Committee (QWL)

Meeting Minutes

March 14 / 3:00 / DON 120

Call to Order/Introductions

Chair, Ben Nickol called the meeting to order at 3:05 pm.

Attendance

The following persons were present: Ben Nickol (Chair), Cari Schwen, Mary Twardos, Christy Stergar, Bridget Guerin, Mary Ann George.

Review of Minutes

Members reviewed the minutes from the February meeting. Christy made a motion to approve the minutes and Mary Ann seconded. Minutes were approved by a unanimous vote.

March College Council

Ben shared College Council Highlights

Employee awards were discussed

Spring Enrollment numbers are very strong

SGA received approval to plant a tree on each campus in memorial of students who have passed away. Matt Schmidt will provide guidance about the actual planting.

Old/Ongoing Business

Trivia Night

A group of 8 attended the February Trivia Night at Miller's Crossing. Will go again on Tuesday March 21. Mary Ann will send an invitation to the campus.

Spring Luncheon

May 15th from 11:30 – 1:00 in the DON Student Center

Christy added the date to the room reservation calendar

Christy will contact Chili O'Brien's to reserve the date

Ben will send the link to the menu and members will respond with their choices and will see if a favorite emerges.

Longevity Awards

Mary reported that all recipients have filled out their forms and those have been send to Glen.

Twelve 5 year awards Three 10 year awards One 20 year award

One recipient declined the gift. Ben will check with the person to see if she wants to be recognized or would like a pin or certificate in place of the welding gift.

Employee Excellence Award

Ben will send out nomination forms after spring break

Ben reported that in FY18 two excellence awards will be given at the Winter Luncheon – a faculty and a non-faculty person. Both recipients would attend the conference in the spring.

The committee discussed the Spring Employee Excellence Award and how it can possibly be modified to give the committee the ability to award two prizes. Last year the award committee felt that they could have awarded to two people and asked the QWL committee to consider this modification.

Mary Ann made a motion that the QWL committee give Ben permission to approach leadership about creating an option or give the Employee Excellence Award Committee the discretion to split the award in a given year. Christy seconded and the motion passed.

Spring Newsletter Interest

The committee discussed the effectiveness/interest of the Wellness Newsletter. Much of the QWL information is communicated to the campus as needed. MUS Wellness incentives and information is limited to people on the insurance so can be awkward to send out to whole campus community. Ben asked that if anyone is interested in producing a newsletter he would support it.

Trash Mob??

Ben will check the weather on Monday to schedule on Wednesday or Thursday.

Some suggestions for this time are:

- Smaller bags that could be emptied into a large bag
- Gloves

Habitat for Humanity

Committee discussed organizing a Habitat for Humanity day in April. Staff were given paid time to pick up litter last fall. Is this a one-time event or would we be able to do that as well? Mary will contact Habitat and see if they are working on anything. We will make a decision at the April meeting.

Meeting adjourned at 4:05 pm.

ACTION ITEMS:

- ✓ Ben will meet with Leadership about modifying the Employee Excellence Award.
- ✓ Ben will e-mail the nomination form to HC campus after spring break
- ✓ Mary will contact Habitat for Humanity about any projects this spring
- ✓ Christy will contact Chili O'Brien's about reserving the date for the spring luncheon.