DEAN’S CABINET MINUTES
MONDAY, FEBRUARY 27, 2023
CABINET MEMBERS:
- ☒ Sandra Bauman, Dean/CEO
- ☒ Tricia Fiscus, Asst. Dean of Admin. Affairs
- ☒ Stephanie Hunthausen, Exec. Dir. CTE & DE
- ☒ Valerie Curtin, Exec. Dir. Compliance/Fin. Aid
- ☒ Jessie Pate, Dir. IR/Effectiveness
- ☒ Mel Ewing, CIO
- ☒ Robyn Kiesling, Exec. Dir. Gen Ed & Transfer
- ☒ Sarah Dellwo, Exec. Dir. Enrollment
- ☒ Abigail Rausch Director of Marketing
- ☒ Paige Payne, Executive Assist. to the Dean/CEO (recorder)

Mastermind Discussion:
Approve Minutes
- Mel Ewing moved to approve the minutes. Sarah Dellwo seconded the motion. The minutes were approved unanimously.

SOC Update
- No events to report. A sprinkler in the front entrance on the Donaldson campus burst after the freeze.

CARE Update
- Reviewed by the Cabinet.

MARCH BOR Update:
- Finalizing the schedules for IT and Facilities
- Expectations:
  - Attend Home Town Helena meeting on Thursday morning: Mel Ewing, Abby Rausch, Robyn Kiesling, and Sandy Bauman. The others will be on the campus during breakfast.
  - Holter Reception: Cabinet, Seth Roby, Paul Nicholson,
- Need two coolers.
- Ordering exterior yard signs.
- Three disabled cars removed by HPD.

- The group is proposing to bring public radio to Helena and is looking for a space on our campus to host a radio station.
- They will provide the funds to remodel the space, provide personnel, and community supporters.
- Helena College would name the radio station and be involved in other programming services.
  - What is the legal ramifications for bias or political content?
- Suggestion: Reconfigure the space in the IT office on the main floor. The group needs one dedicated room that would double as a recording room, accommodate four people, and broadcasting equipment room.
  - Set up a meeting to discuss the prospects.
Record Storage
- There is a chain link fenced area already in AP cold storage. The Registrar boxes will be moved from the Donaldson campus to the cold storage and locked in the chained area. The boxes will be numbered.

Cosmetology Construction:
- The space will be walled off and Student Life will move out of their offices.

NAPR Rescheduled
- IT: March 6
- Retail: March 13
- Facilities: March 20