Pre-Read: Facilities NAPR

Mastermind Discussion:
Approve Minutes
• Stephanie Hunthausen approved the minutes. Kelley Turner seconded the minutes. Approved.

CARE Update
• The Cabinet reviewed the CARE update.

Open Forum Ideas (AR, JP)
• Institutional Research
  o One question was submitted to Jessie about the frequency of the satisfaction surveys that gather campus feedback on major changes.
    ▪ There are transparent communication formats: open forums, NAPR, MMM, and communication from direct reports.
    ▪ Kelley Turner suggested an annual survey. Jessie will pursue the idea.
  o Share the annual plan data graph.

• Marketing:
  o HC commercial aired during the NCAA March Madness games.
  o MMM participation rate
  o Next grad
  o NBC partnerships/scholarships
  o First Thursday
  o Email signature in dark mode.
  o Logo

Vending Machines Discussion. (RK)
• Is it possible to keep the vending machines in the eSports area?
  o No, the machines need to be easily handicapped accessible and are more visible in the Student Center.
    ▪ The vending machines and microwaves will be moved back to the Student Center this week.
Next shred date (PP)
- Schedule and post the information in the MMM after checking dates with HR, Enrollment, and Financial Aid.

9:15 a.m. Facilities, John Rutherford, NAPR
- Sandy Bauman will summarize the recommendations.
- Sandy Bauman will meet with John Rutherford and Kelley Turner to discuss the recommendations.
- The final recommendations will be uploaded to the database.