DEAN’S CABINET MINUTES
MONDAY JUNE 20, 2022
Virtual Meeting
CABINET MEMBERS:

- ☒ Sandra Bauman, Dean/CEO
- ☒ Tricia Fiscus, Asst. Dean of Admin. Affairs
- ☐ Vacant, Exec. Dir. CTE
- ☒ Valerie Curtin, Exec. Dir. Compliance/Fin. Aid
- ☒ Jessie Pate, Dir. IR/Effectiveness
- ☒ Mel Ewing, CIO
- ☐ Robyn Kiesling, Exec. Dir. Gen Ed & Transfer
- ☐ Sarah Dellwo, Exec. Dir. Enrollment
- ☐ Vacant, Director of Marketing, Communication, and Alumni Relations
- ☐ Paige Payne, Executive Assistant to the Dean/CEO (recorder)

Mastermind Discussion:
Approve 6/15/2022 Minutes
- Valerie moved to approve the minutes. Jessie Pate seconded the motion. Approved.

Cabinet Meeting
- Complete agenda and updates by noon on Friday for Monday’s Cabinet meeting.
- The Cabinet will meet at the APC campus in the future.

Next steps on Gracious Space:
- Sandy will share the notes and recommendations from the facilitators.
- Quarterly check-ins will be scheduled.
- Director’s Meeting:
  - Sandy would like to see the notes from Gracious Space facilitators to determine the purpose of the meeting.
  - Sandy will meet with Sarah to determine whether to cancel the upcoming Directors meeting until there is a purpose and decision.
  - Cabinet will discuss the suggestions from Gracious Space.

Business Office
- Budgets are due this week and the Business office needs to concentrate on the implementation. Sandy will send out a reminder to the campus to hold off contacting Cari Schwen and Tricia Fiscus.
- The Equinox is available to use for day trips. The BO will create a calendar to reserve the vehicle.
- Tricia will send out the procedure for coding the professional development earmarked in each budget.