

DEAN'S CABINET MINUTES

WEDNESDAY, JUNE 15, 2022

Virtual Meeting

CABINET MEMBERS:

- **Sandra Bauman**, Dean/CEO
- **Tricia Fiscus**, Asst. Dean of Admin. Affairs
- **Vacant**, Exec. Dir. CTE
- **Valerie Curtin**, Exec. Dir. Compliance/Fin. Aid
- **Jessie Pate**, Dir. IR/Effectiveness
- **Robyn Kiesling**, Exec. Dir. Gen Ed & Transfer
- **Sarah Dellwo**, Exec. Dir. Enrollment
- **Vacant**, Director of Marketing, Communication, and Alumni Relations
- **Paige Payne**, Executive Assistant to the Dean/CEO (recorder)

**Mastermind Discussion:**

- The 6/8/2022 minutes were approved.

**APC Front Office**

- Terri Atwood will be hired to cover the front desk at the APC 19 hours per week in the afternoons.
- If you have tasks for Terri to complete, send a list to Paige.

**Cabinet Meeting Change of Schedule.**

- Yes, the Cabinet meetings will meet on Mondays from 8:30 to 10 a.m. at the APC. The Monday, June 20<sup>th</sup> meeting will be via MS Teams.
- The DCAC meeting will be on the 4<sup>th</sup> Wednesday at 1:30 p.m. for now.

**Safe Zone Training (VC)**

- Add Safe Zone to the IDD training list.
  - Safe Zone training educates participants on the meaning of various terms, identities, and concepts in relation to LGBTQ expression.
- Add an Annual Plan workshop to the IDD training list.
- Revisit the list to choose which training will be offered during IDD.

**Program Reviews**

- K-12 Partnerships by Stephanie Hunthausen
- Financial Aid by Valerie Curtin
- Enrollment by Sarah Dellwo