

INSTITUTIONAL DEVELOPMENT, EFFECTIVENESS, AND ACCREDITATION

MEETING ON JUNE 11, 2026, AT 10:00 A.M., DON FISHBOWL

MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

IDEA Council Mission: The Institutional Development, Effectiveness, and Accreditation Council is a representative body whose mission is to advance the strategic direction of Helena College through assessment and planning. The committee also has oversight for activities related to maintaining institutional compliance with regional accreditation policies and standards.

Attendees

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| • Jessie Pate (Chair) , Director of Institutional Research & Effectiveness | • Abby Rausch , Director of Marketing, Communications, and Alumni Relations |
| • Marika Adamek , Assistant Registrar | • Bryon Steinwand , IT & Programming Instructor, Assessment Database Developer |
| • Katelynn Eberhardt , Director of Student Wellbeing and Engagement | • Cody Torres , Welding Instructor |
| • Nathan Munn , Social Sciences Instructor | • Paige Payne (Recorder) , Executive Assistant |

Priorities for AY2526

1. Carry out the institutional assessment plan.
2. Coordinate the collection of data in support of strategic goal IM-1 (community engagement).
3. Recommend leading indicators and real-time metrics aligned with each KPI under the new metrics tree model.
4. Prepare two ad hoc reports and coordinate one virtual visit in response to NWCCU recommendations.

Pre-Reads/Supplemental Materials

- IDEA Council Minutes 20260514
- AY 2026-27 Institutional Priorities

Agenda

Approve minutes: IDEA Council Minutes 20260514

- Spell out acronyms:
 - Institutional Learning Outcomes (ILO), Student Learning Outcomes (SLO), Program Learning Outcomes (PLO), Course Learning Outcomes (CLO).
- Nathan Munn approved as amended. Cody Torres seconded as motioned. Approved.

Annual Plans (AP) for AY 2026-27 Institutional Priority Alignment

- How are we using APs for meaningful assessment is still under discussion.
- Since it is the last year of the strategic plan we should continue to align to the defining characteristics, plus incorporate the five new institutional priorities into the annual plans. On each

goal, AP authors will check a box for each priority supported by that goal. A narrative will not be required. The priorities are:

- Identify and close gaps
 - Develop a more effective strategic plan
 - Strengthen and align DE pathways
 - Translate data into talking points
 - Expand career development and workforce ties
- The IDEA members approved this plan.
- In the future, consider moving to an annual program review goal check-in, instead of continuing on the current annual plan process.
 - This would remove requirement for committees.
- At the end of the strategic plan, IDEA should set a target for percent of unique goals completed over the entire period.
 - Currently, there is a target of 80% of goals showing progress and success. We are meeting the target.
 - 50% of all goals have been completed to date, but this includes duplicate goals that have been marked as in progress or deferred and later completed. IDEA Should review all goals see how many unique goals have been completed.

Gardner Institute Program

- The program offers a survey to gauge all employee's views of student success priorities and perceptions of what's feasible. Results are analyzed, and further discussed in a sensemaking workgroup led by the Gardner Institute, then official recommendations of where to focus our efforts will be created.
- The analysis will help inform the new strategic plan.

Disaggregated Data Review

- Identify and close equity gaps:
 - What groups of students are struggling and identify where there is a trend, gap, or problem.
 - Evaluate the information and report back to Cabinet.
 - There are six Key Performance Indicators (KPIs) and 10 student characteristic groups IDEA will use to compared in an extended meeting in July.
- Paired homework or longer in-person workshop format?

Next Meeting:

- Jessie will schedule a longer meeting to review data during the second or third week of July.