![Helena College logo | IDEA Committee]

INSTITUTIONAL DEVELOPMENT, EFFECTIVENESS, AND ACCREDITATION
MEETING ON OCTOBER 21, 2024, AT 1:00 P.M, DON 132
MINUTES

Helena College Mission: Helena College Supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

IDEA Committee Mission: The Institutional Development, Effectiveness, and Accreditation Committee is a representative body whose mission is to advance the strategic direction of Helena College through assessment and planning. The committee also has oversight for activities related to maintaining institutional compliance with regional accreditation policies and standards.

Attendees

- **Jessie Pate (Chair)**, Director of Institutional Research & Effectiveness
- **Marika Adamek**, Assistant Registrar
- **Katelynn Eberhardt**, Director of Student Wellbeing and Engagement
- **Abby Rausch**, Director of Marketing, Communications, and Alumni Relations

- **Phillip Sawatzki**, Biological Sciences Instructor
- **Bryon Steinwand**, Computer Science Instructor, Assessment Database Developer
- **Cody Torres**, Welding Instructor
- **Isabella Williamson**, ASHC President
- **Paige Payne (Recorder)**, Executive Assistant

Priorities for AY2425

1. Finalize the outstanding items on the strategic plan.
2. Complete AY 2023-24 review of strategic plan/mission fulfillment.
3. Update the annual plan process in response to NWCCU recommendations.
4. Align peer institution work to NWCCU requirements.

Agenda

1. Approve minutes
    a. Bryon Steinwand motioned to approve the Sept. 12, 2024 minutes. Cody Torres seconded the minutes. Minutes approved.
2. The group welcomed the new members.
3. [Watermark Demo:](#)
    a. Watermark is an assessment/accreditation platform under consideration. It measures student success, preps for assessments, outcome review, etc.
    b. Jessie is going to schedule a demo. Bryon will join the demonstration.
4. AY2324 Annual Plans: [Dashboard](#)
    a. The review is completed. The dashboard is updated. IDEA uses the data to measure mission fulfillment.
    b. When Jessie compared 2022/23 to 2023/24, more stewardship goals were written than in the past. Equity goals are still the most challenging to write, but there are more equity goals than last year.

     c.   The group viewed and discussed the dashboard.
1. The goal status is similar comparing both years.
2. 30 goals are deferred/not-completed. Some are because an employee left. IDEA will review the goals that are not completed or differed for trends, then pass the information on to the Cabinet or BMT for more discussion.
3. The quality of the plans has increased.

     ii.   Only one goal was written for community partnership, utilizing community partnerships to support students, and responding to education.
1. Jessie has some ideas on how to create measurable goals to demonstrate campus-wide engagement with our community.

     d.   This year's annual plans are not completed yet. IDEA will split the plans up for review to determine if the new annual plan has goals that align with the correct defining characteristic and overall quality.

5. Peer Institutions and Benchmarking Discussion

    Pre-Reads: Peer Institutions FAQ Document Feb 2024 and 2022-23 IPEDS Peer Institution Update

     a.   One of the NWCCU standards is to identify and use national and regional peer institutions to benchmark HC's performance. IDEA used a weighted scoring system to choose HC's regional and national peer institutions.

     b.   A week before HC's accreditation report was due, NWCCU came out with more guidelines. IDEA is going to look at the new guidelines to determine if our peer institutions fit into the updated information by revisiting the college's data on IPEDS, and on their websites.

     c.   Most of the data IDEA used to choose the peers came from IPEDS. There are other sources, but not all colleges post to it because of the cost. NWCCU is going to start posting disaggregated student achievement data that is not available on other sources.

     d.   IDEA did not choose an inspirational peer. IDEA will look at similar colleges with high student achievement data to choose an inspirational peer. Walla Walla and Great Falls College are possibilities because they are ahead of HC in institutional processes.

6. Next meeting: November 12, 2024